




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

UNNUMBERED MEMORANDUM

TO: OIC - Assistant Schools Division Superintendents, CID and SGOD Chiefs,
 Section Heads, Education Program Supervisors and Specialists,
 Public Schools District Supervisors, School Heads, Teaching and Non-Teaching
 Personnel and All Others Concerned



FROM: ELIAS A. ALICAYA, JR., Ed.D.
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

SUBJECT: RECOMPOSITION OF THE SCHOOLS DIVISION RESEARCH COMMITTEE (SDRC)

DATE : September 7, 2020

This Office informs the field of the Composition of the Schools Division Research.

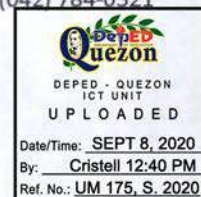
Chairman	Gregorio A. Co, Jr.	OIC Assistant Schools Division Superintendent
Co-Chairman	Elizabeth M. De Villa	SGOD Chief
	Lorena S. Walangsumbat	CID Chief
Adviser	Elias P. Alicaya, Jr. Ed.D	OIC - Schools Division Superintendent
Members	Gilbert C. Alva	SEPS Planning and Research
	Juanito A. Merle	CID Representative
	Abner L. Pureza	Focal Person by Learning Area
	Rejulious M. Villenes	PSDS Representative
Secretariat	Michelle G. Duma	Education Program Specialist II, HRTD
	Karl Erickson Eborra	Master Teacher II, Talipan NHS
	Ryan C. Sulivas	Master Teacher I, Tinambulan ES
	Guadalupe C. De Jesus	Master Teacher II, Recto MNHS

DEPEDQUEZON-TM-SDS-04-010-003



"Creating Possibilities, Inspiring Innovations"

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In consonance with the DepEd Order No. 16, s. 2017, the SDRC will assume the responsibilities of research management at the schools division level. The SDRC will have the following roles and responsibilities:

1. Provides directions on research initiatives through the national and local Basic Education Research Agenda, and other identified priority research areas in the division;
2. Evaluates and approves research proposals and other related research initiatives from the schools and the community learning centers to be funded under Basic Education Research Fund (BERF);
3. Evaluates and approves research proposals and other related research initiatives within the schools division to be supported by other fund sources;
4. Forges partnerships with academic and research institutions, government agencies and other DepEd offices on education research initiatives and projects;
5. Prepares and submits reports to the Regional Research Committee (RRC) on all research initiatives conducted in the division from all fund sources;
6. Resolves emerging issues on the management and conduct of research;
7. Ensures that cost estimates fall under the existing accounting and auditing rules and regulations; and
8. Endorses approved school level proposal to the Regional Office for confirmation and release of fund under BERF.

For the information and guidance of all concerned.

pargca09/07/2020

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