



Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE

DEPED - QUEZON  
 ICT UNIT  
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 Ref. no. DM 374, s. 2022

10 May 2022

**DIVISION MEMORANDUM**  
 DM No. 374, s. 2022

**UNCLAIMED SUPPLIES FROM SBFP CONTINUING FUNDS- FY 2021**

**To:** Assistant Schools Division Superintendents  
 Division Chiefs  
 Public Schools District Supervisors  
 Elementary School Heads  
 District and School Property Custodians/Feeding Coordinators  
 District Nurses  
 All Others Concerned

1. Acknowledgement is given to schools and nurses who have already claimed their supplies relative to the SBFP implementation and other related programs.
2. Relevant to the SBFP Continuing Funds which purchased various supplies for the said program, this Office reminds all concerned school heads, property custodians and nurses about the listed items available for release at the Supply Section.
3. Below is the list of unclaimed items:

Item	No.	District	School/ Nurse
Heavy Duty Dolly/ Trolley cart	2	Infanta	Infanta Central ES
	2	Candelaria West	CES Main
	2	Sariaya East	Sariaya Central ES
	2	Sariaya West	Lutucan Central ES
	2	Tiaong 1	Claro M. Recto Memorial CS
	2	Tiaong 2	Lusacan ES
	2	Macalelon	Macalelon Central ES
	3	Mulanay	Mulanay Central ES
	2	San Narciso 1	San Narciso Central ES
	3	Atimonan	Atimonan Central ES

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	3	Guinayangan	Guinayangan ES
	2	Gumaca East	Gumaca East Central ES
	2	Gumaca West	Gumaca West Central ES
	3	Tagkawayan	Tagkawayan Central ES
	2	Real District	Real Sub-Office
Laminating Machine (with laminating film)	2	Gen. Nakar 1 & 2 District	Rea Merana
	1	Infanta District	Crisgil Crisostomo
	1	Lucban District	Marian M. Lina
	1	Real District	Ruffa Anonuevo
	1	Sariaya West District	Ronilo R. Paderon
	2	Mulanay 1 & 2 District	Laiza Rose Espinosa
	1	San Andres District	Kharla Banquiles
	2	San Narcisco 1 & 2 District	Sarah Jean Almeyda
	2	Atimonan 1 & 2 District	Laudemer Abellanosa
	1	Calauag West District	Alfrem Geneblazo
BP Apparatus (with stetoscope)	1	Atimonan District	Laudemer Abellanosa
	1	San Narcisco 1 & 2 District	Sarah Jean Almeyda
	1	San Andres District	Kharla Banquiles
	1	Candelaria East District	Jackelyn Mae Eborá
	1	Calauag West District	Alfrem Geneblazo
	1	Lucban District	Marian Lina
	1	Mulanay District	Laiza Rose Espinosa
	1	Gumaca- GNHS	Alden Villaver
	1	Gumaca- LBSF	Aprille Segarra
	1	Mauban- MSEMSAT	Marinel Malabonga
	1	San Narciso- GMTVS	Jocelyn Fontanilla
	1	Mulanay- BPHAS	Lavinia Cueto
	1	San Narciso- ANHS	Edna Noche
1	San Francisco	Cleo Duke Rivadulla	

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4. The SBFP School/ District Technical Working Group (TWG) members are advised to monitor the released supplies and equipment to be used on the implementation of the feeding program.
5. All **Property Custodians** of the listed **School Drop-Off Points** are advised to get the allocated dolly cart, laminating machine, and BP apparatus at the **SDO - Talipan Pagbilao, Quezon** on or before **May 13, 2022**.
6. Travel and incidental expenses shall be charged to school Maintenance and Other Operating Expenses (MOOE) or local funds subject to usual accounting and auditing procedures.
7. Immediate dissemination of and strict compliance to this Memorandum is highly desired.

**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

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