



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

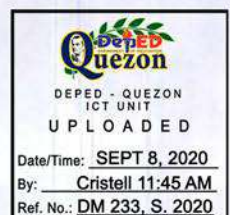
September 07, 2020

DIVISION MEMORANDUM
DM No. 233, s. 20 20

CONDUCT OF THE ACTIVITIES ON THE IMPLEMENTATION OF THE LEARNING DELIVERY MODALITY (LDM) COURSE 2 UNDER THE BASIC EDUCATION LEARNING CONTINUITY PLAN (BE-LCP)

To: Assistant Schools Division Superintendents, CID and SGOD Chiefs, Public Schools District Supervisors, Elementary and Secondary School Heads, Master Teachers, Head Teachers and All Concerned

1. With reference to **Regional Memorandum No. 405, s. 2020** regarding the **Conduct of the Activities on the Implementation of the Learning Delivery Modality (LDM) Course 2 under the Basic Education Learning Continuity Plan (BE-LCP)**, this Office through the School Governance and Operations Division (SGOD) announces the conduct of **conference meeting** with the LDM Course 2 instructional coaches on **September 9, 2020, 9:00 am** via Google Meet.
2. The said activity shall be participated by the **Education Program Supervisors (EPSs), Public Schools District Supervisors (PSDSs), and selected School Heads and Teachers** who attended the LDM Course 2 Orientation for Instructional Coaches last September 1, 2020. Please see Enclosure No. 1 for the list of participants.
3. The conduct of the said conference meeting seek to:
 - a. provide guidance to the instructional coaches regarding the conduct of the activities on the implementation of the LDM Course 2; and
 - b. track the status of accomplishment on the LDM Course 2 Modules.



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4. Participants to this activity are advised to access the following link:

	Link	Deadline
Pre-registration link for the conference meeting	tinyurl.com/LDM-2CM	September 8, 2020, 12:00 nn
Registration link for regional LDM course 2 directory of LAC leaders for instructional coaches	bit.ly/DIRLDM2	September 8, 2020
Google Meet link for the actual conference meeting	https://meet.google.com/lookup/gic7gozv2j	September 9, 2020, 9:00 am <i>*Access 15 minutes before the conference meeting proper</i>
Download link for the LDM course 2 modules for teachers	bit.ly/lm2modules bit.ly/lm2modules4coaches	<i>*Download prior to the conference meeting proper</i>

5. A **Google Classroom** shall also be organized to provide the participants a venue for queries and clarification regarding the implementaion of the **LDM Course 2 under BE-LCP**. An **invitation to join the class** shall be sent to the registered email address of the participants a day before the conduct of the activity.
6. Please refer to Enclosure No. 2 for the flowchart and guidelines on the conduct of the LDM Course 2.
7. Should there be queries, please send email to **SGOD Chief Elizabeth M. De Villa**, SDO Overall LDM-2 LAC Focal Person, at sdo.quezon.sgod@gmail.com or sgodhrtd01@gmail.com.

ELIAS A. ALICAYA, JR., Ed.D.
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

hrdmgd9/07/2020

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Enclosure No.1 to DM No. 233,s.2020

List of LDM-2 Instructional Coaches

	NAME	DISTRICT
1	Elizabeth De Villa	SDO-Quezon
2	Lorena Walangsumbat,Ed.D	SDO-Quezon
3	Celestina Alba,Ed.D	SDO-Quezon
4	Joseph Jarasa	SDO-Quezon
5	Fernando Seno,Ed.D	SDO-Quezon
6	Marita Pionilla,Ed.D	SDO-Quezon
7	Carmela Ezel Orogo	SDO-Quezon
8	Joan Alejaida Mauhay	SDO-Quezon
9	Asuncion Ilao	SDO-Quezon
10	Walter Galarosa, Ed.D	SDO-Quezon
11	Abner Pureza	SDO-Quezon
12	Juanito Merle,Ed.D	SDO-Quezon
13	Raul Agaran	SDO-Quezon
14	Ferdinand Glor	SDO-Quezon
15	Carolina Zaracena	SDO-Quezon
16	Melani Adan	Calauag East
17	Rosario Almodiel	Pagbilao II
18	Chona Andrade	Catananuan II



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19	Ireen Aveno	Burdeos/Gen Nakar I
20	Yolanda Ayuma	Polillo
21	Luzviminda Buerano	Infanta District
22	Ma. Lourdes Cabanag	Tiaong II
23	Maria Fatima Calayag	Candelaria East
24	Luciano Ever Calumno	Buenavista II
25	Melinda Camacho	Panukulan District
26	Meriam Camposano	Pitogo District
27	Maria Carla Caraan	Unisan District
28	Bernardo Decin	Sariaya West District
29	Isidro Delos Reyes	Buenavista 1 District
30	Celso Dimaculangan	San Antonio District
31	Anabelle Empleo	Gen Luna District
32	Eutiquio Empleo	Mulanay I District
33	Esmeralda Tan	Catanuan I District
34	Helen Esternon	Calauag West District
35	Reyvi Faraon	Atimonan I District
36	Aurea gandia	Mauban South District
37	Alicia Gonzales	Tagkawayan II District
38	Caridad Grimaldo	Mulanay II District
39	Restituto Hernandez	Tiaong I District



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40	Mercedita Lorredo	San Andres District
41	Raquel Marcuap	Candelaria West
42	Cynthia Marquez	San Francisco II
43	Isagani Matibag	Tagkawayan I
44	Francisco Oblea	Real District
45	Angelito Olvida	San Narciso District
46	Catalino Porta	Pagbilao I District
47	Marilyn Permejo	Padre Burgos/ Agdangan
48	Marlon Raneses	Gumaca East
49	Nolan Santoalla	Quezon District
50	Orlando Serdon	Guinayangan North
51	Lourdes Tan	Gumaca West
52	Mario Pablo Umali	Dolores District
53	Rejulios Villenes	Lopez East District
54	Desideria Zafranco	Pagbilao II
55	Elenar Opena	Mauban North
56	Soleta Agravante	Alabat/Perez District
57	Carmelo Altamira	Atimonan II District
58	Jessie Quesea	Lucban District
59	Melogen Abe	
60	Marai Lourzeedel Almeda	



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61	Bernardo Cristino Altamira	Calauag District
62	Liliosa Diasanta	Sampaloc
63	Laarni Gloria	San Francisco I
64	Darwin Villaflor	Macalelon District
65	Donata Anonuevo	
66	Alduin Asia	
67	Atela Dalog	
68	Elda Avila	
69	Alejandro Ayusip	
70	Nida Basila	
71	Calalina Belda	Dolores District
72	Marites Bernal	
73	Nenita Bernal	
74	Elenita besabe	
75	Melani Bonquin	Candelaria District
76	Elizabeth Briones	
77	Melchora Buerano	
78	Lilian Coloma	
79	Nancy Colubong	
80	Cynthia Cuya	
81	Atela Dalogo	



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82	Leonila dayag	
83	Ricardo De Guzman	
84	Danila Dela Cruz	
85	Meriam Dirain	
86	Ramil Escrimadora	
87	Nonelia Fernandez	
88	Maria Liwayway Fernandez	
89	Lina Flores	San Antonio
90	Eraiza Jane Forbes	
91	Rowelyn Fronda	Alabat
92	Ma. Venia Grimaldo	
93	Mario Guevarra	Pagbilao District
94	Carlito Gunay	Sariaya District
95	Elizabeth Gutierrez	
96	Haida Hutamares	
97	Wilmor Impreso	
98	Elpidio Javier	Calauag District
99	Joselito Morales	
100	Avelina Jugueta	Mauban District
101	Brenda Justo	Real District
102	Joseph Presly Labaguez	



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103	Ma. Lila Medea Labios	
104	Josefina Ladines	Lopez District
105	Nympha Licaros	
106	Susan Luna	San Narciso District
107	Luningning R. Mendoza	Pagbilao District
108	Jennifer Macasaet	
109	Lily Magno	
110	Michelle Manalo	
111	Elisa Mancenido	
112	Benilda Mapaye	Pagbilao District
113	Ma. Carmen Marasigan	
114	Rebie Marciano	Catananuan District
115	Jaime Martinez Jr	Pagbilao District
116	Leonardo Mendoza	
117	Jonas Christian Merjudio	Lopez District
118	Aurelio Miranda	
119	Rex Miranda	Gumaca District
120	Leonora Mopera	
121	Reynaldo Nanong	Lucban District
122	Susana Nera	
123	Loida Nuera	



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Registration Number:
QACR63/0216

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124	Isidro Obmasca Jr.	
125	Elizabeth Ojastro	
126	Allan Olveda	
127	Noel Orlanes	Lopez District
128	Mae Pacardo	
129	Carlo Erba Pacinos	Dolores District
130	Sheryl Gay Pascasio	
131	Cherry Pelobello	
132	Carmencita Ponce	
133	Yoleny Portales	Infanta District
134	Matilde Pujalte	
135	Nelson Quindoza	
136	Andrea Ramiro	
137	Ceres Red	
138	Alaida Remoroza	
139	Cynthia Reyroso	
140	Deo Rioflorido	
141	Loradel Romano	Catanauan District
142	Lorenza Hazel Ruiz	
143	Rosalie Salgo	
144	Maida Saludes	



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145	Grace Salvatus	Lopez District
146	Arline Samson	
147	Ronald Saniel	
148	Mary Ann Sarmiento	
149	Leticia Silvaliana	
150	Ruth Son	San Andres District
151	Janeth Suaverdez	Infanta District
152	Lourdes Tan	Gumaca District
153	Cecille Tarusan	
154	Leonora Villacruel	
155	Darlene April Vizarra	
156	Eduardo Yu	
157	Elisa YU	
158	Rosalyn Zaballero	
159	Jaime Zara Jr.	



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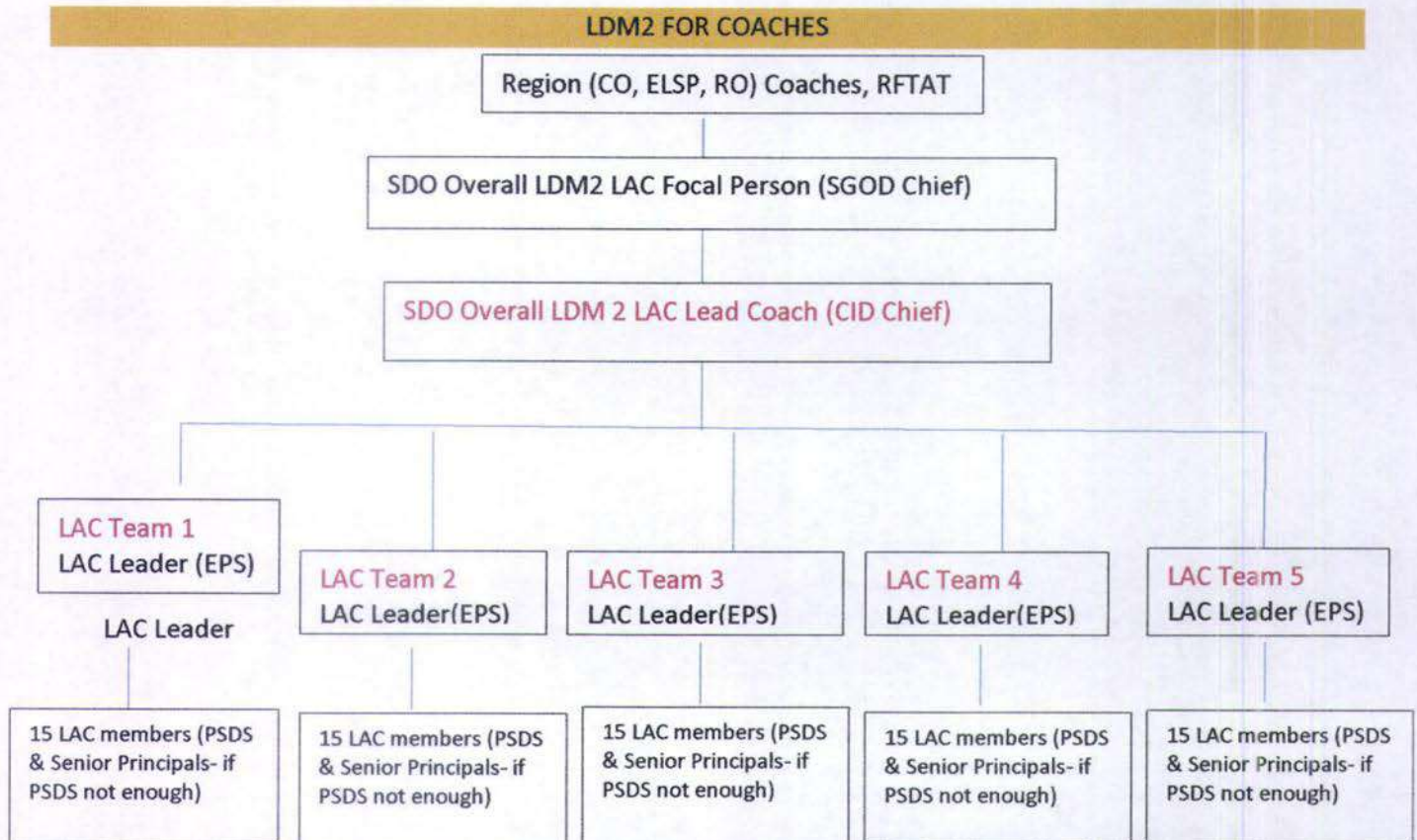
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Enclosure No. 2 to DM No. 233, s. 2020



Note:

1. The LAC leader to be assigned depends upon the number of LAC coaches to be trained.
2. The number of LAC coaches to be trained depends upon the number of LAC Teams to be formed composed of (1) LAC leader and (14) teachers in each team, in all SDO schools.
3. Each LAC coach may handle 5 LAC leaders (suggested maximum number) in a school composed of 14 teachers each LAC team, for a total of 75 participants, maybe in 1 big school. For small school, necessary adjustment must be done.
4. The outputs of the participants in each team will be submitted to the LAC leader
5. LAC leader will evaluate the outputs of his/her team

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6. Submit evaluation results to SDO- Overall LDM2 LAC Lead coach (for LDM coaches) (for teachers. Submit to LDM Lead coach shown below) to validate the ratings of the outputs submitted by the LAC leaders
7. Once validated, recommend to RO HRDD-NEAP-R for certification (for LDM2 coaches)
8. For LDM2 for Teachers, LDM Lead coach shown below, once done with his/her validation shall submit to SDO- Overall LDM2 LAC Lead coach and recommend to RO HRDD-NEAP-R for certification
9. Submit all the names of recommendees with the summary of ratings of each output to the SDO Overall LDM2 LAC Focal Person (SGOD Chief) for indorsement to RO-HRDD NEAP-R cc. FTAD duly signed by SDS.

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LDM2 FOR TEACHERS

Region (CO assigned Coach, RO-FTAT, HRDD, NEAP-RO)

SDO Overall LDM2 LAC Focal Person (SGOD Chief)

SDO Overall LDM 2 LAC Lead Coach (CID Chief)

LAC Team Lead Coach
(Education Program Supervisor)

LAC Coach 1
(PSDS/Senior Principal)

LAC Coach 2
(PSDS/Senior Principal)

LAC Coach 3
(PSDS/Senior Principal)

LAC Coach 4
(PSDS/Senior Principal)

LAC Coach 5
(PSDS/Senior Principal)

(3-5)LAC Teams with 15 teacher members each headed by LAC Leader(Master Teachers/ HTs/ SHs- if not

(3-5)LAC Teams with 15 teacher members each headed by LAC Leader(Master Teachers/ HTs,/SHs – if not enough T3)

(3-5)LAC Teams with 15 teacher members each headed by LAC Leader(Master Teachers/ HTs/ SHs-if not enough T3)

(3-5)LAC Teams with 15 teacher members each headed by LAC Leader(Master Teachers/ HTs/ SHs- if not enough T3)

(3-5)LAC Teams with 15 teacher members each headed by LAC Leader(Master Teachers/ HTs,/SHs-if not enough, T3)

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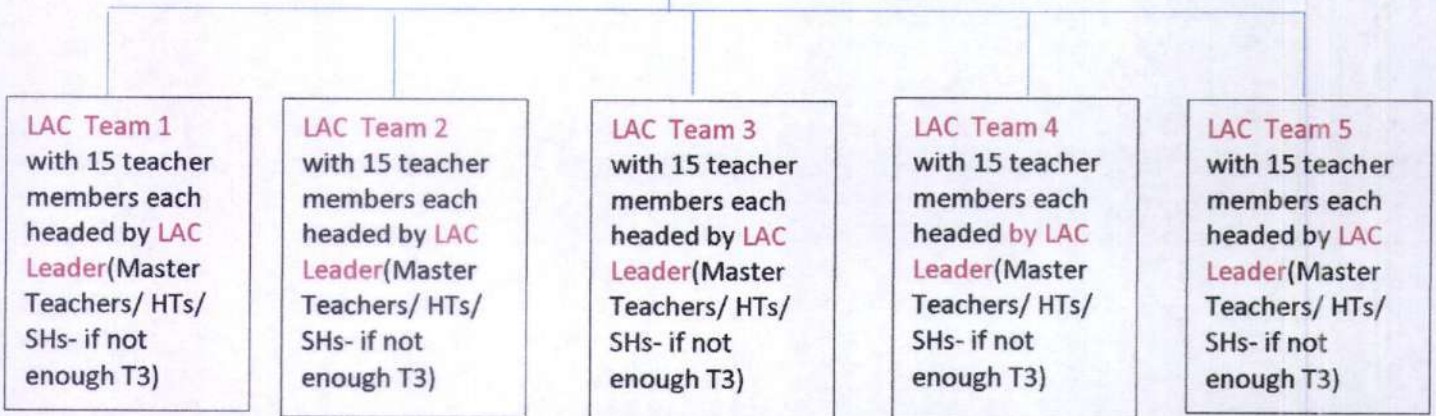




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Note: This Team is under (1) LAC coach with (5) LAC Leaders and 75 teachers ...in (1) school

LAC Coach 1 (PSDS/Senior Principal)



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EVALUATION RUBRIC FOR THE LDM IMPLEMENTATION PORTFOLIO
For Teachers

CRITERIA	EXCELLENT (5)	VERY SATISFACTORY (4)	SATISFACTORY (3)	MARGINAL (2)	UNSATISFACTORY (1)
DEMONSTRATION OF PROGRESS OF THE LDM IMPLEMENTATION (30%)	The outputs clearly and adequately captured the progress of the implementation of the LDM, showing innovations that contribute to its smooth implementation	The outputs adequately captured the progress of the implementation of the LDM	The outputs reflect to a big extent the progress of the LDM implementation	The outputs reflect to a limited extent the progress of the LDM implementation	The outputs do not show the progress of the LDM implementation
QUALITY OF REFLECTION (25%)	Reflection describes the experience in the LDM implementation, shows in-depth analysis and synthesis, and excellently relates it to the professional standards and to professional and personal development goals	Reflection describes the experience in the LDM implementation, shows some analysis, and relates it to the professional standards and to professional and personal development goals	Reflection describes the experience and relates them to the professional standards and personal development goals	Reflection describes the experience in the implementation of the LDM with limited attempt to relate it to the professional standards and personal development goals	Reflection describes experience in the implementation of the LDM with no attempt to relate it to the professional standards and personal development goals

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DEMONSTRATION OF PROFESSIONAL STANDARDS (20%)	The outputs clearly demonstrate 5 or more indicators of relevant strands in professional standards	The outputs clearly demonstrate 4 indicators of relevant strands in professional standards	The outputs clearly demonstrate 3 indicators of relevant strands in professional standards	The outputs clearly demonstrate the 2 indicators of relevant strands in professional standards	The outputs do not demonstrate any indicator in the professional standards
LANGUAGE AND OVERALL PRESENTATION OF THE OUTPUT (15%)	The ideas are expressed in clear, coherent, and appropriately-worded language with no errors in structure and/or writing conventions	The ideas are expressed in clear language with very minimal errors in structure and/or writing conventions	The ideas are expressed well but with incoherence in some areas and few errors in structure and/or writing conventions	The ideas are expressed using very basic words and structure with incoherence in many areas and several errors in structure and/or writing conventions	The ideas are jumbled and difficult to understand; errors in structure and writing conventions are found almost everywhere in the output
ORGANIZATION OF PORTFOLIO (5%)	The portfolio is logically organized, is insightful, and offers new perspective and insights	The portfolio is logically organized	The portfolio is generally well-organized with 1-2 items not well placed in the overall organization	The portfolio has 3-4 items not well placed in the overall organization	The portfolio does not follow a logical order
TIMELINESS (5%)	The output/s is/are submitted more than 3 days ahead of the deadline	The output/s is/are submitted 1-2 days before the deadline	The output/s is/are submitted on the day of the deadline	The output/s is/are submitted 1-3 days after the deadline	The output/s is/are submitted more than 3 days after the deadline

Module 2 <i>MELCs</i>	Individual/LAC Group Presentation on Unpacking of a Sample MELC
Module 3A <i>Lesson Design and Assessment</i>	<ul style="list-style-type: none"> • List of targeted learner interventions • Learning tasks for DL • Assessment methods in DL • Weekly Home Learning Plan for 1 subject • Individual Learning Monitoring Plan for a student who lags behind in completing the learning tasks • LAC 3 Teacher Engagement Report (Optional if LAC session was conducted) • LAC 3 Session Report (Optional if LAC session was conducted)
Module 3B <i>Learning Resources</i>	<ul style="list-style-type: none"> • Two (2) accomplished LR Rapid Assessment Tools with reflections
Module 4 <i>PD and LAC Planning</i>	<ul style="list-style-type: none"> • Finalized LDM Individual Development Plan (produced after discussion during LAC)

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Checklist of Module Requirements for LDM2 Coaches
Modules 1-4

Module	Expected Output (to be submitted to LAC Leaders)
Module 1 <i>Course Orientation</i>	<ul style="list-style-type: none">• LAC Form 1. LAC Profile
Module 2 <i>Planning for the Implementation of LDM2 for Teachers</i>	<ul style="list-style-type: none">• List of Assigned Schools• LAC Roles Organizer for Teachers
Module 3A <i>Lesson Design and Assessment in the Modalities</i>	<ul style="list-style-type: none">• List of targeted learner interventions• Learning tasks for DL• Assessment methods in DL• Weekly Home Learning Plan for one (1) subject• Individual Learning Monitoring Plan for a student who lags behind in completing the learning tasks• LAC 3 Teacher Engagement Report (Optional if LAC was conducted)• LAC 3 Session Report (Optional if LAC was conducted)
Module 3B <i>Learning Resources</i>	<ul style="list-style-type: none">• Accomplished LR Concerns of schools (Consolidated teacher concerns from their Module 3B LAC session)• Accomplished LR Needs of schools (Consolidated teacher needs from their Module 3B LAC session)• LR Assessments with Reflections
Module 4 <i>Technical Assistance and Coaching in Learning LDMs</i>	<ul style="list-style-type: none">• TA/Coaching Plan For Effective LDM 2 Learning for Teachers• TA Activities Documents

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Module 3A <i>Lesson Design and Assessment in the Modalities</i>	<ul style="list-style-type: none">• List of targeted learner interventions• Learning tasks for DL• Assessment methods in DL• Weekly Home Learning Plan for one (1) subject• Individual Learning Monitoring Plan for a student who lags behind in completing the learning tasks• LAC 3 Teacher Engagement Report (Optional if LAC was conducted)• LAC 3 Session Report (Optional if LAC was conducted)
Module 3B <i>Learning Resources</i>	<ul style="list-style-type: none">• Accomplished LR Concerns of schools (Consolidated teacher concerns from their Module 3B LAC session)• Accomplished LR Needs of schools (Consolidated teacher needs from their Module 3B LAC session)• LR Assessments with Reflections
Module 4 <i>Technical Assistance and Coaching in Learning LDMs</i>	<ul style="list-style-type: none">• TA/Coaching Plan For Effective LDM 2 Learning for Teachers• TA Activities Documents

DEPEDQUEZON-TM-SDS-04-025-003



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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



20 August 2020

Regional Memorandum

CONDUCT OF THE ACTIVITIES ON THE IMPLEMENTATION OF THE LEARNING DELIVERY MODALITY (LDM) COURSE 2 UNDER THE BASIC EDUCATION LEARNING CONTINUITY PLAN (BE-LCP)

To : **Schools Division Superintendents
Regional Chiefs**

1. In reference to DepEd Memorandum OSEC-NEAP-OD-2020- 0827, this Office through the Human Resource Development Division, National Educators Academy of the Philippines in the Region (HRDD, NEAP-R) in collaboration with the Field Technical Assistance Division (FTAD), Curriculum and Learning Management Division (CLMD) and Quality Assurance Division (QAD), will conduct the activities on the Implementation of Learning Delivery Modalities Course 2 (LDM2). Please refer to the Regional Implementation Plan for the schedule of activities, participants, date and time of synchronous orientations.
2. The objectives of the conduct of various activities are to:
 - a. improve the readiness of teachers and school leaders for the implementation and management of learning delivery modalities consistent with policies and COVID19 response framework adopted by the government;
 - b. provide guidance to the field officials in making informed decisions related to the implementation of the different learning delivery modalities appropriate to their context.
 - c. Implement the Learning Delivery Modalities Course 2 (LDM) effectively and efficiently as planned.
3. The participants in the various activities are the SDOs Chiefs of CID and SGOD, LAC leaders, Education Program Supervisors, Public Schools District Supervisor, DFTAT, and the Regional Field Technical Assistance Teams (RFTATs), CO coaches and external coaches from education forum partners, as scheduled.
4. There will be assigned coaches/Technical Assistance Providers (TAPs) for both SDO and District and the Teachers as they undertake the courses as follows:




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- ❖ For the SDO and District Supervisors
 - a. CO Coaches (Specialists from the CO Bureaus and Services Units); &
 - b. External Coaches from Education Forum Partners.

 - ❖ For the Teachers
 - a. SDO and District Supervisors
 - b. Other Division-Identified Instructional Leaders
5. The coaching mechanism shall be done in close coordination with NEAP in the Region (NEAP-R), and the Regional Field Technical Assistance Division (FTAD) to leverage the existing regional TA mechanism.
 6. Please see the attached Regional Implementation Plan for the schedule of activities and other details of the LDM2 course implementation.
 7. Participants to August 27, 2020 orientation shall register through this link <http://bit.ly/06LACLDM2> on or before August 25, 2020 until 12:00 noon. Please refer to the list of attendees listed under Program/Training Management Team. While participants for August 31, 2020 activity shall register on this link <http://bit.ly/06LACCOACHLDM2> until August 29, 2020 at 12:00 noon. The Google Meeting link shall be sent to their respective emails a day before the conduct of the activity.
 8. Should there be queries regarding the activities, please email HRDD @ hrd.calabarzon@deped.gov.ph .
 9. Immediate dissemination of this Memorandum is desired.


WILFREDO E. CABRAL
Regional Director



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HRDD - NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES IN THE REGION (NEAP-R)
REGIONAL IMPLEMENTATION PLAN OF LDM COURSE 2
SY 2020-2021

Title of Activity	Participants	Date and Time	Modality	Activity link	Output
Orientation of the LDM-2 for RO and SDO Program/ Training Management Team	SGOD Chief-SDO Overall Team Lead CID Chief-SDO Overall Co-Team Lead RO and SDO Program/Training Management Team	August 27, 2020 1:00 - 3:00 PM	Synchronous Orientation via Google meet	To be facilitated by the RO (NEAP-R, FTAD)	<ul style="list-style-type: none">List of names of participants for LDM 2 for coaches: (EP Supervisor - LAC Leader, PSDS- members) For Teachers: <ul style="list-style-type: none">List of LAC Leaders-PSDS/EPS and LAC members-List of 14 members (Master Teachers & Head Teachers or Teacher III for more than 10 years)
Orientation of LDM-2 Coaches	EP Supervisor- LAC Leader Members: PSDS In case EPS/PSDS, will not be enough to cover the nos. of teachers, include Principal IV or Head Teacher.	August 31, 2020 9:00 -12:00NN	Synchronous Orientation via Google Meet	To be facilitated by the RO (NEAP-R, FTAD)	LDM2 Learning Modules for coaches



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Orientation of LDM2 for Teachers	Master Teachers & Head Teachers or Teacher III for more than 10 years (The LAC Leaders in every school for teachers)	Sept. 3, 2020 2:00PM-3PM (Suggested time & date)	Synchronous Orientation via Google meet	To be facilitated by the SDO with the assistance of RO	LDM2 Learning Modules for Teachers
Conduct of LDM2 for Coaches	EPS- LAC Leader, PSDS/Senior Principals/Head Teachers, Members- in case EPS/PSDS will not be enough to cover the nos. of teachers)	Sept. 7 – 11, 2020 – suggested dates	Guided learning using Self- Learning Modules	To be facilitated by the SDOs with the assistance of the RO, CO coaches & External Coaches	LDM2 outputs
Conduct of LDM2 for Teachers	LAC Leader-coach Master Teachers/ Head Teachers or TIII for more than 10 years and 14 members (Public Elementary, Junior and Senior HS Teachers)	Sept. 14-18, 2020 Suggested dates	Guided learning using Self- Learning Modules	To be facilitated by the SDOs with the assistance of the RO	LDM2 outputs
Submission of Reports by the LAC Leaders to SDO Overall Co-Team Lead (Full implementation) of LDM 2)	LAC Leaders	Sept. 24-25,2020	Via Google link	Overall SDO Co-Team lead	LDM course 2 Reports

Submission of LAC summarized Reports by SDO Overall LAC leader to RO through FTAD(Full implementation of LDM2)	SDO Management Team	Sept. 29-30, 2020	Via Google link	Overall SDO Team lead	LDM course 2 Reports
PROGRAM/TRAINING MANAGEMENT TEAM					
ROLE	REGION		DIVISION		
Overall Team Lead	HRDD Chief-NEAP-R		SDS through SGOD Chief		
Overall Co-Team Lead	CLMD Chief		CID Chief		
Facilitators Team	Certified LFs		SDOs Certified LFs		
Technology & platform Team	ICT		ICT		
Materials & Resources	HRDD-NEAP-R		SGOD-SEPS/EPS		
Secretariat	HRDD-NEAP-R		SGOD-SEPS/EPS		
Communications	HRDD-NEAP-R/FTAD		SGOD-SEPS/EPS		
M & E	QAD		SGOD-M&E		
Coaching Teams	FTAD		DFTAT		