



# DepEd – DIVISION OF QUEZON

Sitio Fort, Brgy. Talipan, Pagbilao, Quezon  
Cell # 09175824627 or at [www.depedquezon.com.ph](http://www.depedquezon.com.ph)  
"Creating Possibilities, Inspiring Innovations"



Registration Number:  
QAC/R63/0216

## AUTHORITY TO TRAVEL

(outside the Division and within CALABARZON – for Field Office use)

Document Tracking No.: [Click or tap here to enter text.](#)

Date: August 27, 2019

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

**CRISOLO, NIÑO A. – MT I**

PURPOSE: To attend TDP7 Launching and Signing of MOA

DESTINATION: UPOU, Headquarters, Los Baños, Laguna

PERIOD OF TRAVEL: August 27, 2019

### TRAVEL IS ON:

1. ☒ Official Business

☐ Cash Advance

☐ Reimbursement

2. ☐ Official Time

(NO EXPENSE to be incurred by the  
Division Office/School)

### SOURCE OF FUND:

(if on Official Business)

☐ Division Fund

☐ LSB Fund

☒ School MOOE

☐ Others (Pls. specify)

### ESTIMATED EXPENSE/S:

Registration Fee: enter text.

Transportation: 1400.00

Travel Allowance: enter text.

On Travel Time only

Full Allowance

**TOTAL ESTIMATED EXPENSES: 1400.00**

### REQUESTED BY:

**WILBERT B. PORTEZA**

Information Technology Officer I

### RECOMMENDING APPROVAL:

**NADINE C. CELINDRO**

Assistant Schools Division Superintendent

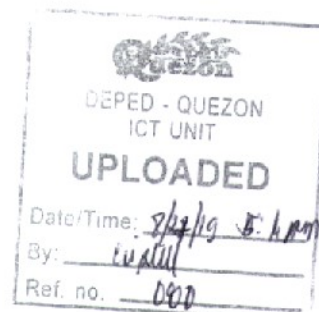
### APPROVED BY:

**MERTHEL M. EVARDOME, CESO V**

Schools Division Superintendent

### REMARKS (IF ANY):

[Click or tap here to enter text.](#)



DEPEDQUEZON-TM-SDS-04-008-003

Email address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

Cell No: 09175824629



This form is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE. Therefore, unauthorized use is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.

**Program**  
**TDP7 Launching and Signing of MOA**  
**27 August 2019; 10:00 AM**  
**CCDL, UPOU**

- National Anthem
- Welcome Remarks and Message  
Dr. Melinda dP. Bandalaria  
UPOU Chancellor  
TDP7 Project Leader
- Messages  
Hon. Marita T. Llamas  
Mayor, Mauban, Quezon  
  
Dr. Felix Librero  
President, UPOU Foundation  
  
Mr. Frank Thiel  
Managing Director, QPL  
  
Dr. Merthel Evardome  
SDS  
DEPED Division of Quezon
- Signing of the Memorandum of Agreement
- Presentation of the TDP7 Scholars & Turn Over of the Technology Package
- Inspirational Message  
A TDP Graduate (Participant in the Training Program)
- Responses  
Principal Representative  
  
Scholar Representative
- Closing Remarks  
Dr. Melinda F. Lumanta  
VCAA, UPOU

EMCEES: Liza and Bal



OFFICE OF THE CHANCELLOR  
UNIVERSITY OF THE PHILIPPINES  
OPEN UNIVERSITY

Los Baños, Laguna 4031  
(6349) 536 6001 to 6006 loc 702, 800; 536-6016

14 August 2019

Mr. Wilbert B. Porteza  
Information Technology Officer  
Department of Education, Quezon Division  
Talipan, Quezon

Dear Mr. Porteza:

The UP Open University will conduct a training for teachers on 27-28 August 2019 at the UPOU, Headquarters, Los Baños, Laguna. This training program is a collaborative undertaking among UP Open University, Mauban Local Government Unit, Quezon Power (Philippines) Ltd., and DEPED-Quezon Schools Division Superintendent Office. The objective of the training program is to enable our teachers to integrate modern ICTs into their teaching content and strategies.

In this regard, we would like to invite you to give some briefings with regard related initiatives that DEPED is conducting towards the same direction.

Attached is the Tentative Schedule of Activities of the Training program for your reference. Ms. Rhonna Verena and Ms. Luisa Gelisan will be coordinating with you for the details of this invitation.

Thank you and we look forward to your acceptance of this request.

A handwritten signature in cursive script, likely belonging to Melinda dP. Bandalaria, is positioned above the typed name.

MELINDA dP. BANDALARIA  
Chancellor, UP Open University  
Project Leader, Teacher Development Program