



DepEd – DIVISION OF QUEZON

Sitio Fon, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Registration Number:
QAC/R63/0216

AUTHORITY TO TRAVEL

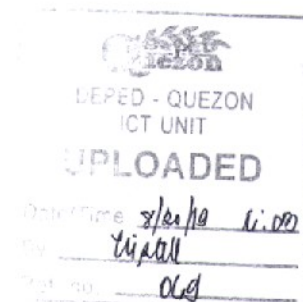
(within the Division – for Field Office use)

Document Tracking No.: [Click or tap here to enter text.](#)

Date: August 16, 2019

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

Name	Designation
Renante A. Verzo	School Head
William Vargas	School Head
Lilian L. Coloma	School Head
Analiza Romantico	School Head
Herbert D. Perez	School Head
Rhodora D. Vargas	School Head
Mharlee V. Derecho	School Head
Sherwin P. Vargas	School Head
Eden Sanchez	Master Teacher
Edna G. Adel	Dept. Head
Jaime L. Martinez, Jr.	School Head
Ilyn Sargento	Master Teacher
Mylene A. Ayuma	School Head
Mildred A. Tapado	School Head
Janet N. Suaverdez	School Head
Ireen O. Aveno	School Head
Imelda Dator	Master Teacher
Cynthia J. Reyroso	School Head
Josephine S. Arquiza	School head
Gerry A. Grimaldo	School head
Lina O. Flores	School Head
Abner A. Pureza	Dept. Head
Jessie V. Vasquez	School Head
Odessa M. Banog	Dept. Head
<u>Estrella Dumas</u>	School Head
Luningning A. Mendoza	School Head
Violeta F. Oxiano	School Head



DEPEDQUEZON-TM-SDS-04-021-001

Email address: quezon@deped.gov.ph

Comments: **Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)**

Cell No: **09175824629**

This form is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE. Therefore, unauthorized use is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.





DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Registration Number:
QAC/R63/0216

Ma. Violeta D. Elises	School Head
Araceli T. Zurbito	School Head
Rex L. Mirando	School Head
Jenette M. Itabie	School head
Windell R. Nañagas	School Head
Airne Idea	School Head
Jennifer E. Ayapana	School Head
Jaime F. Zara, Jr.	School Head
Melanie Saro	School Head
Alicia B. Alvarez	School Head
Ruth B. Son	School Head
Loradel B. Romano	School Head
Rebie A. Marciano	School Head
Sherwin Endriga	Master Teacher
Rousel Lito Alva	Master Teacher
Mercedita Lorredo	School Head
Rowen Ursolino	Master Teacher
Gregorio M. Racelis	School Head
Violeta E. Reyes	Master Teacher
Marilou T. Banal	School Head
Emelyn C. Medrano	School Head
Ma. Cecilia Tarusan	Master Teacher
Bernardo Cristino P. Altamira	School Head
Jocelyn Rico	Master Teacher
Cecile C. Albos	School Head
Jean H. Villela	School Head
Rexter J. Anda	School Head
Grace U. Salvatus	School Head
Sharon A. Villaverde	Master Teacher
Nida Basila	School Head
Carina P. Jamilano	School Head
Loida C. Nuera	School Head
Gemma Salamat	Master Teacher

DEPEDQUEZON-TM-SDS-04-021-001

Email address: quezon@deped.gov.ph

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

Cell No: 09175824629

This form is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE. Therefore, unauthorized use is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.





DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Registration Number:
QAC/R63/0216

Gelyn D. De Castro

School Head

PURPOSE: Attended the Division Training on Classroom Observation Tool (COT)

DESTINATION: M.I. Sevilla's Farm & Resort, Brgy. Domoit, Lucena City

PERIOD OF TRAVEL: August 21 – 23, 2019

TRAVEL IS ON:

1. ☒ Official Business

☐ Cash Advance

☒ Reimbursement

2. ☐ Official Time

(NO EXPENSE to be incurred by the
Division Office/School)

SOURCE OF FUND:

(if on Official Business)

☐ Division Fund

☐ LSB Fund

☒ School MOOE

☐ Others (Pls. specify)

ESTIMATED EXPENSE/S:

Registration Fee: enter text.

Transportation: enter text.

Travel Allowance: enter text.

On Travel Time only

Full Allowance

TOTAL ESTIMATED EXPENSES: type here.

REQUESTED BY:

ELIZABETH M. DE VILLA
(SGOD Chief)

RECOMMENDING APPROVAL:

N.A.
(PSDS)

APPROVED BY:

GERLIE M. ILAGAN
ASDS In-Charge

REMARKS (IF ANY):

N/A

