



# DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Cell # 09175824627 or at [www.depedquezon.com.ph](http://www.depedquezon.com.ph)  
"Creating Possibilities, Inspiring Innovations"



Registration Number:  
QAC/R63/0216

## AUTHORITY TO TRAVEL (within the Division – for Field Office use)

Document Tracking No.: X

Date: December 6, 2018

### NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

ALFREDO B. OBLEFIAS	T-III	LUCBAN
ARVIN REPASO	T-I	MAUBAN SOUTH
HANZEL R. AYAAY	T-III	PAGBILAO I
VANESSA B. OROLFO	T-I	CANDELARIA EAST
MARCO ANTONIO SIMERA	T-II	CANDELARIA EAST
LEYNIE IRANZO	T-III	DOLORES
GLEESON CATAHUMBER	T-III	SARIAYA EAST
LUCILA P. LOPEZ	T-III	GEN.LUNA
EDGARDO R. REGENCIA	MT-I	MULANAY I
LLOYD GENER PALLAN	MT-I	LOPEZ
JOEL S. PAIT	T-III	PEREZ
DOMINGO J. PANCIPANE	T-III	QUEZON

**PURPOSE:** To attend training on Disaster Risk Reduction Management Manual Cum Seminar Workshop on Contingency Planning, and Weather Cyclone 101.

**DESTINATION:** Sevillas's Farm and Resort, Brgy. Domoit Lucena City Quezon

**PERIOD OF TRAVEL:** December 16-19, 2018

#### TRAVEL IS ON:

1.  Official Business  
 Cash Advance

#### SOURCE OF FUND:

(if on Official Business)

- Division Fund

#### ESTIMATED EXPENSES:

- Registration Fee:   
Transportation:   
Travel Allowance:

DEPED - QUEZON  
ICT UNIT  
**UPLOADED**

Date/Time: 10-12-18  
By: Quizon  
Ref. no. \_\_\_\_\_

DEPEDQUEZON-TM-SDS-04-021-001

Email address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

Cell No: 09175824629



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- Reimbursement                       LSB Fund                      On Travel Time only  
 Official Time                       School MOOE                      Full Allowance  
(NO EXPENSE to be incurred by the Division Office/School)                       Others (Pls. specify)

**TOTAL ESTIMATED EXPENSES: X**

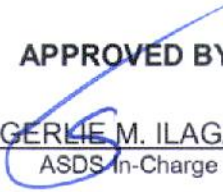
**REQUESTED BY:**

  
MARY JOYCE P. SALAMAT  
Project Development Officer II

**RECOMMENDING APPROVAL:**

N/A  
(PSDS)

**APPROVED BY:**

  
GERLIE M. ILAGAN  
ASDS In-Charge

**REMARKS (IF ANY):**

X

