

11-08 c/o Private



ISP 9001: 2015

AUTHORITY TO TRAVEL
Division of Quezon

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Division Reference Number	
NAME OF OFFICIAL/ EMPLOYEE	DESIGNATION & STATION
TORRES, RESSELENA C. BARCELLANO, CECILLE ISLES, MARIVIC CAMPENA, ROWENA BONIFACIO ILLUMUNADA RAVINA, NELSON RODA, SHERNAND	SPET I, Atimonan CS HT-III, ANCHS MT-II, Sariaya East CS SPET II, Dolores CS P-I, Gumaca East SPET-I, Pagbilao CS SPET-I, San Antonio CS

PURPOSE: To attend the SPED Technical Working Group's Pre-planning Meeting

DESTINATION: Schools Division Office, Talipan, Pagbilao, Quezon

PERIOD OF TRAVEL	FROM	13 November 2017	TO	13 November 2017
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Please Check: 1. <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Cash Advance <input checked="" type="checkbox"/> Reimbursement 2. <input type="checkbox"/> Official Time <small>(NO EXPENSE to be incurred by the Division Office/ School)</small>	Estimated Expense Registration Fee Php _____ Transportation _____ Travel Allowance _____ On Travel Time Only _____ Full Allowance _____ TOTAL ESTIMATED _____ EXPENSES Php _____
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Requested by: JOAN ALEJAIDA R. MAUHAY EPS - I	Funds Available- for Official Business (specify the source of funds) <input checked="" type="checkbox"/> Division Fund <input type="checkbox"/> LSB Fund <input type="checkbox"/> Others: _____	Approved:  MERTHEL M. EVARDOME, CESO IV Schools Division Superintendent
Recommending Approval:  GERLIE M. ILAGAN, Ed.D. Assistant Schools Division Superintendent	Noted <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds SUSAN P. FONTARUM Accountant III	

REMARKS:

DEPED QUEZON ICT
 UPLOADED BY: Grian
 DATE: 11-08-17 TIME: 11:26
 REFERENCE NO: 10115-17



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Division Reference Number


NAME OF OFFICIAL/ EMPLOYEE	DESIGNATION & STATION
MENDOZA, SHIRLEY	MT-II, Gumaca West
MORALES LIZA	HT-III, Gumaca East
COSICO MYLENE	MT-II, Candelaria West
NATIVIDAD VENUS	T-I, Catnauan CS
CAMPENA ELEANOR	SPET-I, Agdangan CS
GAGAN JUDITH	SPET-I, Sampaloc CS
MESICO, MERCIÉ GRACE	T-I, Pagbilao CS
MADERAZO LUNINGNING	Pahinga Sur ES


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Recommending Approval:  GERLIE M. ILAGAN, Ed.D. Assistant Schools Division Superintendent	Noted <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds SUSAN P. FONTARUM Accountant III
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REMARKS: