


TO 097, S. 2017

 <p>ISO 9001 : 2015</p>			<p>AUTHORITY TO TRAVEL Division of Quezon</p> <p>DEPED-4A-GF082002-17</p>	
DOCUMENT NO.	VERSION NO. 1.1	REVISION NO. 0.1	DATE: 02 October 2017	Page 1 of 3

Division Reference Number				
NAME OF OFFICIAL/EMPLOYEE			DESIGNATION & STATION	
<p>SALVATUS, GRACE MENDOZA, SHIRLEY MARIA CECILIA CANALES</p> <p><small>LASTNAME, FIRSTNAME MI</small></p>			<p>Master Teacher I – Calauag East Master Teacher I – Gumaca West Master Teacher I – Atimonan I</p>	
PURPOSE: to serve as board of judges in the Congressional Kindergarten Festival of Talents. (1st & 2nd Congressional District)				
DESTINATION: Mauban South Central School (10/10/17), Candelaria West Central Main(10/11/17)				
PERIOD OF TRAVEL	FROM	10 Oct 2017	TO	11 Oct 2017
Please Check: 1. <input type="checkbox"/> Official Business <input type="checkbox"/> Cash Advance <input type="checkbox"/> Reimbursement 2. <input checked="" type="checkbox"/> Official Time <small>(NO EXPENSE to be incurred by the Division Office/School)</small>		Estimated Expense Registration Fee Php _____ Transportation Php _____ Travel Allowance Php _____ On Travel Time only _____ Full Allowance _____ TOTAL ESTIMATED EXPENSES Php _____		
Requested by: LORENA S. WALANGSUMBAT EPS/LIB HUB COORDINATOR		Funds Available- for Official Business(specify the source of funds) <input type="checkbox"/> Division Fund <input type="checkbox"/> LSB Fund <input type="checkbox"/> Others: _____		Approved:  MERTHEL M. EVARDOME, CESO VI Schools Division Superintendent
Recommending Approval:  GERLIE M. ILAGAN, Ed.D. Assistant Schools Division Superintendent		Noted <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds: _____ SUSAN P. FONTARUM Division Accountant		
REMARKS:				

DEPED QUEZON ICI
 UPLOADED BY: Bommel

DATE: 10/2/17 TIME: 1:28 p.m.



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AUTHORITY TO TRAVEL
Division of Quezon

DEPED-4A-GF082002-17

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Division Reference Number

NAME OF OFFICIAL/EMPLOYEE

DESIGNATION & STATION

FLORES, LINA
DUMAS, ESTRELLA
REYROSO, CYNTHIA
REYES, NIMPHA
LASTNAME, FIRSTNAME MI

Principal II – Pagbilao
Principal I – Tiaong I
Prinicpal I – Candelaria West
Master Teacher I – Sariaya East

PURPOSE: to serve as board of judges in the Congressional Kindergarten Festival of Talents.
(3rd & 4th Congressional District)

DESTINATION: San Narciso Central School (10/12/17) & Gumaca East Central Main (10/13/17)

PERIOD OF TRAVEL	FROM	12 Oct 2017	TO	13 Oct 2017
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Please Check:

- Official Business
- Cash Advance
- Reimbursement
- Official Time

(NO EXPENSE to be incurred by the Division Office/School)

Estimated Expense

Registration Fee	Php	_____
Transportation	Php	_____
Travel Allowance	Php	_____
On Travel Time only		_____
Full Allowance		_____
TOTAL ESTIMATED EXPENSES		Php _____

Requested by:

LORENA S. WALANGSUMBAT
EPS/LIB HUB COORDINATOR

Funds Available- for Official Business (specify the source of funds)

- Division Fund
- LSB Fund
- Others: _____

Approved:

MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

Recommending Approval:

GERLIE M. ILAGAN, Ed.D.
Assistant Schools Division Superintendent

Noted

- On Official Time Only
- Other Funds:

SUSAN P. FONTARUM
Division Accountant

REMARKS: