



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Registration Number:
QAC/R63/0216

UNNUMBERED MEMORANDUM

TO: Assistant Schools Division Suptendents, SGOD/CID Chiefs, Education Program Supervisors and Education Specialists, Planning Officer III, Concerned Division Office Section Heads and All PRIME-HRM Committee Members

FROM:  **MERTHEL M. EVARDOME, CESO VI**
Schools Division Superintendent


SUBJECT: **RESETTING THE SCHEDULE ON THE CONDUCT OF PRIME-HRM TRAINING WORKSHOP**

DATE : **April 1, 2019**

With reference to the Division Unnumbered Memorandum No. 093 s. 2019, dated March 13, 2019 on TRAINING WORKSHOP ON PROGRAM TO INSTITUTIONALIZE MERITOCRACY AND EXCELLENCE IN HUMAN RESOURCE MANAGEMENT (PRIME-HRM), this Office announces the **resetting of schedule on the conduct of PRIME-HRM Training Workshop from April 1-3, 2019 to April 15-17, 2019.** Other details of the activity will remain the same as stated in the previous Unnumbered Memorandum.

Widest and immediate dissemination of this Memorandum is desired.

hrdmgd04/01/2019

	
DEPED - QUEZON ICT UNIT	
UPLOADED	
Date/Time	4-2-19
By:	Gulan
Ref. no.	Um 113-19

DEPEDQUEZON-TM-SDS-04-010-001

Email address: quezon@deped.gov.ph
Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629





DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Call # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Registration Number:
QAC/R63/0216

AUTHORITY TO TRAVEL

(within Division and CALABARZON – for SDO Personnel use)

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

No	Name	Designation
1	Merthel M. Evardome	Schools Division Superintendent
2	Gerlie M. Ilagan	OIC-Assistant Schools Division Superintendent
3	Nadine C. Celindro	OIC-Assistant Schools Division Superintendent
4	Buddy Chester M. Repia	OIC-Assistant Schools Division Superintendent
5	Elizabeth M. De Villa	SGOD Chief
6	Lorena S. Walangsumbat	OCI-CID Chief
7	Wennie O. Gaela	Administrative Officer IV
8	Oscar R. Duma, Jr	Senior Education Program Specialist
9	Regina V. Marino	Senior Education Program Specialist
10	Marbin Jeramil D. Fragata	Planning Officer III
11	Michelle G. Duma	Education Program Specialist II
12	Celestina M. Alba	Education Program Supervisor
13	Walter F. Galarosa	Education Program Supervisor
14	Joseph E. Jarasa	Education Program Supervisor
15	Joan Alejaida R. Mauhay	Education Program Supervisor
16	Jee-Ann O. Borines	Education Program Supervisor
17	Dayanara E. Flores	Administrative Assistant III
18	Arlene M. Tolentino	Administrative Assistant III
19	Angelina B. Castillo	Education Program Supervisor
20	Asuncion Ilao	Education Program Supervisor
21	Carmela Ezel A. Orogo	Education Program Supervisor
22	Rejullios M. Villenes	Education Program Supervisor
23	Marita Pionilla	Education Program Supervisor
24	Raul A. Agaran	Education Program Supervisor
25	Marc Andro Bernabe	Education Program Specialist II
26	Susan P. Fontarum	Accountant III
27	Maria Dolores D. Atienza	Administrative Officer V
28	Paul Clifford Marquez	Senior Education Program Specialist
29	Gilbert C. Alva	Education Program Specialist II
30	Catherine A. Pureza	Administrative Officer V
31	Shiela E. Javen	Administrative Officer IV
32	Juanito A. Merle	Senior Education Program Specialist
33	Wilbert O. Porteza	IT Officer I
34	Rommel T. Oczon	Administrative Assistant II
35	Rachel Ann M. Alba	Project Development Officer II
36	Bryan R. Ladines	Administrative Assistant III
37	Akimi Therese Asano	Administrative Assistant II

PURPOSE: To attend the training workshop on PRIME-HRM

DEPEDQUEZON-TM-SDS-04-007-002

Email address: quezon@deped.gov.ph

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

Cell No: 09175824629





DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Registration Number:
QAC/R63/0216

DESTINATION: Mama Sally's Naimas Bagnet, Iyam, Lucena City

PERIOD OF TRAVEL: April 15-17, 2019

TRAVEL IS ON:

1. Official Business
 - Cash Advance
 - Reimbursement

2. Official Time
(NO EXPENSE to be incurred by the Division Office/School)

SOURCE OF FUND:

(Specify the source of fund if on Official Business)

- Division Fund
- LSB Fund
- Others (Pls. specify) _____


REQUESTED BY:


MICHELLE G. DUMA
(Education Program Specialist II)

RECOMMENDING APPROVAL:


GERLIE M. ILAGAN
(ASDS In-Charge)

APPROVED BY:


MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

REMARKS (IF ANY):

N/A





DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Registration Number:
QAC/R63/0216

AUTHORITY TO TRAVEL (within the Division – for Field Office use)

Document Tracking No.:

Date: April 1, 2019

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

- | | | |
|---|---------------------|--|
| 1 | Ronald V. Garcia | PESPA Representative |
| 2 | Joseph C. Hinanay | NAPSSHI Representative |
| 3 | Carlos J. Sanchez | NEU Representative |
| 4 | Gregorio I. Racelis | Overall President, Quezon School Heads Association |

PURPOSE: To attend the Training Workshop on PRIME-HRM

DESTINATION: Mama Sally's Naimas Bagnet, Iyam Lucena City

PERIOD OF TRAVEL: April 15-17, 2019

TRAVEL IS ON:

1. Official Business
 Cash Advance
 Reimbursement

2. Official Time
(NO EXPENSE to be incurred by the
Division Office/School)

SOURCE OF FUND:

(if on Official Business)

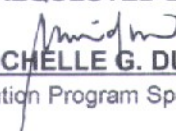
- Division Fund
 LSB Fund
 School MOOE
 Others (Pls. specify)

ESTIMATED EXPENSE/S:

Registration Fee:
Transportation:
Travel Allowance:
On Travel Time only
Full Allowance

TOTAL ESTIMATED EXPENSES:


REQUESTED BY:


MICHELLE G. DUMA
(Education Program Specialist II)

RECOMMENDING APPROVAL:

N/A
(PSDS)

APPROVED BY:


GERLIE M. ILAGAN
ASDS In-Charge

REMARKS (IF ANY):

N/A

DEPEDQUEZON-TM-SDS-04-021-001

Email address: quezon@deped.gov.ph

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

Cell No: 09175824629

