



## DepEd – DIVISION OF QUEZON

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Cell # 09175824627 or at [www.depedquezon.com.ph](http://www.depedquezon.com.ph)  
"Creating Possibilities, Inspiring Innovations"



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### UNNUMBERED MEMORANDUM

**TO:** Public Schools District Supervisors , Elementary and Secondary School Heads  
and All Others Concerned

**FROM:**   
**MERTHEL M. EVARDOME, CESO VI**  
Schools Division Superintendent

**SUBJECT:** Submission of List Teaching and Non- Teaching Personnel with No DepEd  
Identification Card (ID)

**DATE :** January 18,2019

All school heads are advised to submit list of teachers with no DepEd Quezon ID to [sdo.quezon.sds@gmail.com](mailto:sdo.quezon.sds@gmail.com) on or before January 31, 2019. The list must indicate the name of teacher, position and date of latest appointment. For ID replacement, surrender your old ID in the office of the SDS.

The district /school liaison can get the DepEd ID to the Office of the Schools Division Superintendent. No payment shall be charged on the issuance of DepEd ID.

Immediate and widest dissemination of this Memorandum

asds/gmi/01/18/18

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