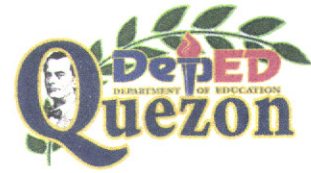




Republic of the Philippines  
Department of Education  
Region IV-A CALABARZON



November 23, 2017

**UNNUMBERED MEMORANDUM**

No. 309 s. 2017

**CONSULTATIVE MEETING ON THE LOCALIZATION AND FINALIZATION OF THE  
DIVISION SCHOOL BASED MANAGEMENT E-TOOL**

TO :

- Public Schools District Supervisors
- District SBM Coordinators
- Senior Education Program Specialists
- Education Program Specialists
- All Concerned DepEd Employees

1. Relative to the Division Training on School-Based Management (SBM) Research cum School-to-School Partnership (SSP) Conference held last November 16-18, this division enjoins all **district SBM coordinators** to attend the **Consultative Meeting on the Localization and Finalization of the Division SBM E-tool on November 27, 2017 (Monday)** at the **Division Library Hub**.
2. The registration will start at 7:30 am which leads to the meeting proper at 8:00 am.
3. Participants are instructed to bring their own **laptop computers** and **USB flash drives**.
4. Transportation costs of the participants are chargeable against their MOOE subject to usual accounting and auditing rules.
5. Immediate and widest dissemination of this Memorandum is desired.

  
**MERTHEL M. EVARDOME, CESO VI**  
Schools Division Superintendent

**DEPED QUEZON ICT**  
**UPLOADED BY: Gian**  
**DATE: 11-24-17 TIME: 10:40am**  
**REFERENCE NO: Wm 309-17**

**Bawat bata kinakalinga!**