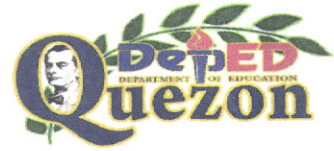




Republic of the Philippines
Department of Education
Region IV-A CALABARZON



Unnumbered Memorandum
UM No. 353 s. 2017

TO : Assistant Schools Division Superintendents
SGOD/CID Chief
Section Heads
SGOD/CID/SDS Personnel Concerned

FROM : 
MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

SUBJECT: Training on Five S and Work Values and Ethics

DATE : December 28, 2017

In line with the DepEd Quezon's Continuous Improvement Program dubbed as **Project LIGHTS** (Leading Individuals to the Greater Heights of Teamwork and Success), you are enjoined to attend a **Training on Five S and Work Values and Ethics** at Naimas Ilocos Baguet, Lucena City on January 4, 2018 for Batch 1 and January 5, 2018 for Batch 2. (Please see attached list of participants.)

The registration will start at 7:00 AM and the training proper will begin at exactly 8:00 AM and will end at 5:00 PM.

Related expenses of the participants such as meals will be charged against the HRTD Fund while traveling and other allowable expenses shall be charged against the MOOE/local funds subject to the usual auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.

DEPED QUEZON ICT
UPLOADED BY: Gman
DATE: 12-28-17 TIME: 10:46
REFERENCE NO: UM 353-17


Bawat bata kinakalinga!



Division of Quezon
AUTHORITY TO TRAVEL

DOCUMENT TRACKING NO.

DATE: December 28, 2017

Page 1 of 4

NAME OF OFFICIAL/EMPLOYEE	DESIGNATION & STATION
Merthel M. Evardome	Schools Division Superintendent
Nadine C. Celindro	Asst. Schools Division Superintendent
Sedinuelle L. Yap	Administrative Assistant II
Rosalio C. Flancia	Driver
Marissa L. Maragay	Administrative Assistant II
Arlene Tolentino	Job Order
George d. Aguila	Administrative Officer IV
Michelle D. Pornobi	Job Order
Shiela E. Javen	Administrative Office IV
Ler de Rosas	Communications Equipment Operator III
Isabelita C. Cabangon	Administrative Officer IV
Angelo S. Raneses	Administrative Aide VI
Amador V. Capinpin	Senior Administrative Assistant I
Monica Cyril J. Yap	Administrative Assistant II
Wennie O. Gaela	Administrative Officer IV
Famela B. Fontarum	Administrative Assistant III
Caren Aranilla	Administrative Assistant II
Yvannah Marie Ingente	Administrative Assistant II
Rodelio Esmerna	Administrative Assistant II
Aloha Cantos	Administrative Assistant II
Arvin V. Zeta	Administrative Aide VI
Dayanara E. Flores	Administrative Aide VI
Clinton Evardome	Job Order
Pablo L. Perida	Security Guard I
Pepito P. dela Cruz Jr.	Security Guard (Contractual)
Susan P. Fontarum	Accountant III
Monette S. Abrigo	Administrative Assistant III
Carleen D. Aguila	Administrative Assistant III
Michelle Carmela Asia	Administrative Assistant III
Hilariona E. Coronado	Administrative Assistant III
Brandon E. de Mesa	Administrative Assistant III
Ronald M. de Ramos	Administrative Assistant III
Donald M. Fontanosa	Administrative Assistant III
Mildred E. Glorioso	Administrative Assistant III
Rosalie A. Ibal	Administrative Assistant III
Gladita C. Lorredo	Administrative Assistant III
Rowena R. Obien	Administrative Assistant III
Mary Grace B. Ranas	Administrative Assistant III
Hazel B. Salibio	Administrative Assistant III
Hector C. Salivia	Administrative Assistant III
Jean O. Solomon	Administrative Assistant III



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Monique Iris R. Uy	Administrative Assistant III
Sharon M. Venezuela	Administrative Assistant III
Edwin P. Formalejo	Administrative Aide I
Catherine A. Pureza	Administrative Officer V
Wilbert B. Porteza	Information Technology Officer I
Maria Dolores D. Atienza	OIC-Legal Officer/Administrative Officer V
Eutiquio Empleo	Public School District Supervisor
Faustino Parro	Public School District Supervisor
Felipe Malabaguio	Public School District Supervisor
Helen Esternon	Public School District Supervisor
Isabelita de Torres	Public School District Supervisor
Isidro de los Reyes	Public School District Supervisor
Laarni Gloria	Public School District Supervisor
Liliosa R. Diasanta	Public School District Supervisor
Luzviminda Buerano	Public School District Supervisor
Ma. Dylin Garcia	Public School District Supervisor
Ma. Lourdes Cabanag	Public School District Supervisor
Maria Carla Caraan	Public School District Supervisor
Maria Fatima Calayag	Public School District Supervisor
Marilyn Permejo	Public School District Supervisor
Mario Pablo Umali	Public School District Supervisor
Meriam C. Camposano	Public School District Supervisor
Orlando D. Serdon	Public School District Supervisor
Raquel Marcuap	Public School District Supervisor
Redempta Nuevo	Public School District Supervisor
Restituto Hernandez	Public School District Supervisor
Reyvi C. Faraon	Public School District Supervisor
Yolanda Ayuma	Public School District Supervisor
Maricris M. Grobador	Education Program Specialist (ALS)
Jaybert R. Saron	Education Program Specialist (ALS)
Walter F. Galarosa	Education Program Supervisor
Anicia P. Lorica	Education Program Supervisor
Lorena S. Walangsumbat	Education Program Supervisor
Joan Alejaida R. Mauhay	Education Program Supervisor
Asuncion C. Ilao	Education Program Supervisor
Raymond Q. Nieva	Education Program Supervisor
Jee-Ann O. Borines	Education Program Supervisor
Ronnjemelle A. Rivera	Education Program Supervisor
Gian Carlo D. Aguila	Librarian II
Rommel Oczon	Administrative Assistant II
Alicia Gonzalez	Job Order
Aurea Gandia	Public School District Supervisor
	Public School District Supervisor



Division of Quezon
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Bernardo Decin	Public School District Supervisor
Carlito Gunay	Public School District Supervisor
Carmelo Eusebio P. Altamira	Public School District Supervisor
Celso Licas	Public School District Supervisor
Celso T. Dimaculangan	Public School District Supervisor
Clarita Albos	Public School District Supervisor
Eleanor Opena	Public School District Supervisor
Rejulios M. Villenes	Education Program Specialist (ALS)
Adeline A. Buenafe	Education Program Specialist (ALS)
Frank Frederick R. Laurora	Education Program Specialist (ALS)
Elizabeth M. de Villa	SGOD Chief
Fernando T. Seno	Education Program Supervisor (SGOD)
Ramir O. Arbolente	Engineer III
Regina V. Marino	Senior Education Program Specialist
Paul Clifford Marquez	Education Program Specialist II
Mary Joyce Salamat	Program Development Officer II
Raul R. Agaran	Senior Education Program Specialist
Oscar R. Duma Jr.	Education Program Specialist II
Juanito A. Merle	Senior Education Program Specialist
Marbin Jeramil D. Fragata	Planning Officer III
Alma M. Quiambao	Administrative Aide VI
Bernadeth a. Placino	Administrative Assistant II
Maria Rosario C. Camilon	Dentist-In-Charge
Reynaldo C. Abuso	Dentist II
Lawrence R. Lazado	Dentist II
Zaida O. Marquita	Dentist II
Maria Sheryll R. Novela	Dentist II
Jose Macario Ernie v. Patino	Dentist II
Ma. Teresita M. Abella	Nurse II
Edmund A. Avellaneda	Nurse II
Ma. Theresa J. Lim	Nurse II
Jay M. Laraya	Nurse II
Marian M. Lina	Nurse II
Estrella G. Lorca	Nurse II
Ma. Frances L. de Ocampo	Nurse II
Arlene Grace G. Reyes	Nurse II
Ruffa A. Anonuevo	Nurse II
Kharla L. Banquiles	Nurse II
Kay Zhyra M. Barnes	Nurse II
Chrisgil A. Crisostomo	Nurse II
Francis Rainier M. de Leon	Nurse II
Jovert S. Espanola	Nurse II



Division of Quezon
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Roldan L. Maano
Ma. Stacey Jerdette Rejano
Aim V. Santander
Chiqui G. Serafica
Ana Novina A. Zardias
Leah A. Perez
Glenda P. Verdan
Zaldy Bueno

Nurse II
Nurse II
Nurse II
Nurse II
Nurse II
Project Development Officer I
Project Development Officer I
Division Youth Formation Coordinator

Click or tap here to enter text.

PURPOSE: To participate in the TRAINING ON FIVE S & WORK VALUES AND ETHICS

DESTINATION: Naimas Ilocos Bagnet, Lucena City

PERIOD OF TRAVEL	FROM	TO
	4 January	4 January 2018

Please Check:

1. ☒ Official Business
☐ Cash Advance
☐ Reimbursement

2. ☐ Official Time

(NO EXPENSE to be incurred by the
Division Office/School)


Estimated Expense

Registration Fee	Php
Transportation	
Travel Allowance	
On Travel Time only	
Full Allowance	
TOTAL ESTIMATED	
EXPENSES	Php

Requested by:


JUANITO A. MERLE
SEPS for Planning and Research

Recommending Approval:


NADINE C. CELINDRO
Assistant Schools Division
Superintendent

Approved:


MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

REMARKS:



Division of Quezon
AUTHORITY TO TRAVEL

DOCUMENT TRACKING NO.

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NAME OF OFFICIAL/EMPLOYEE	DESIGNATION & STATION
Gerlie M. Ilagan	Asst. Schools Division Superintendent
Juan R. Araojo, Jr	Asst. Schools Division Superintendent
Crispulo Ayala	Driver
Ronaldo I. Merano	Job Order
Annelou V. Lavarez	Casual, Job Order (Province)
Roseth Flancia	Administrative Assistant II
Joy M. Sanchez	Administrative Aide VI
Donato M. Altovar	Administrative Aide I
Connie T. Abulencia	Administrative Assistant III
Apollo Salungit	Administrative Assistant II
Aira May C. Perez	Administrative Aide VI
Milo M. Altovar	Administrative Aide I
Corazon B. Zurbito	Administrative Assistant III
Leovigildo V. Gaela	Administrative Assistant III
Susan M. Baluyut	Administrative Assistant IV
Edsel P. Palmero	Administrative Assistant III
Geshiela C. Eugenio	Administrative Assistant II
Gemma R. Radan	Administrative Assistant II
Arlene S. Macalibo	Administrative Assistant II
Jay Isaac Datinggaling	Administrative Aide VI
Aireene A. Ursabia	Administrative Aide VI
Epifania L. Dayahan	Administrative Assistant II (Provincial Roll)
Nicanor M. Delloso	Utility Worker (Provincial Roll)
Alegria O. Medenilla	Administrative Aide VI
Arnel P. Adormeo	Security Guard I
Harold Santos	Job Order
Julius Irvin T. Ayala	Security Guard (Contractual)
Jun Arestorinas	Job Order
Alicia E. de Mesa	Administrative Assistant III
Lorena G. Abdon	Administrative Assistant III
Ruth R. Alcancia	Administrative Assistant III
Mary Gold Caballar	Administrative Assistant III
Maria Elvira M. Carimpong	Administrative Assistant III
Chaenkee R. Chumacera	Administrative Assistant III
Leopoldo Enriquez	Administrative Assistant III
Noeme B. Ferrancullo	
Ameicel A. Hutalla	
Czarina Gaye J. Mendiola	
Sharon I. Obordo	
Raymund E. Penaverde	
Jan Carlo S. Reyes	



Division of Quezon
AUTHORITY TO TRAVEL

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Paul Marvin V. Samson	Administrative Assistant III
Joyce Puertollano	Administrative Assistant III
France Joy F. Taburdan	Administrative Assistant III
Reivall B. Valente	Administrative Assistant III
Rowena V. Villaruel	Administrative Assistant III
Lucena O. Zeta	Administrative Assistant III
Jessica A. Tolenada	Administrative Assistant III
Rowena S. Adalim	Administrative Assistant I
Jackqueline D. Nuyda	Legal Assistant II
Eleanor Bulahan	Public School District Supervisor
Esmeralda Tan	Public School District Supervisor
Ester Pacinos	Public School District Supervisor
Francisco Oblea	Public School District Supervisor
Hoberto Rebanal	Public School District Supervisor
Jocelyn Allarey	Public School District Supervisor
Lourdes M. Tan	Public School District Supervisor
Luciano Ever Calumno	Public School District Supervisor
Marina Banal	Public School District Supervisor
Medel R. Racuya	Public School District Supervisor
Miguelito Geneblazo	Public School District Supervisor
Nollan L. Santoalla	Public School District Supervisor
Noranda delos Santos	Public School District Supervisor
Plaridel Lampos	Public School District Supervisor
Ricardo Uy	Public School District Supervisor
Rosaldo Adan	Public School District Supervisor
Rosario Almodiel	Public School District Supervisor
Telesforo Inumerable	Public School District Supervisor
German E. Deza	Education Program Specialist (ALS)
Angelina B. Castillo	Education Program Supervisor
Joseph E. Jarasa	Education Program Supervisor
Carmela Ezel A. Orog	Education Program Supervisor
Celestina M. Alba	Education Program Supervisor
Marita A. Pionilla	Education Program Supervisor
Luz A. Abusmas	Education Program Supervisor
Maria Carla Caraan	Public School District Supervisor
Carolina T. Zaracena	Public School District Supervisor
Franz Christian N. Prieto	Job Order
Rachel Ann Alba	Project Development Officer II
Mercedita C. Lanot	Causal, Job Order (Provincial)
Anita Gonzales	Public School District Supervisor
Avelina Jugueta	Public School District Supervisor
Catalino Porta	Public School District Supervisor



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AUTHORITY TO TRAVEL

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Chona Andrade	Public School District Supervisor
Cynthia M. Marquez	Public School District Supervisor
Darwin Villaflor	Public School District Supervisor
Desideria Zafranco	Public School District Supervisor
Ananias R. Agunias	Education Program Specialist (ALS)
Maria Cherryl J. Manongsong	Education Program Specialist (ALS)
Arlene P. Coronado	Education Program Specialist (ALS)
Noranda de los Santos	Public School District Supervisor
Gloria F. Magtibay	Administrative Aide VI
Jaypee Escobar	Job Order
Carla Marie D. Carandang	Education Program Specialist II
Lea m. Abejo	Administrative Assistant II
Edwin g. Signo Jr.	Administrative Aide IV (Job Order)
Aileen R. Aquino	Dentist II
Lina C. Buaron	Dentist II
Rizza G. Hernandez	Dentist II
Estilita E. Lao	Dentist II
Laudemer A. Abellanos	Nurse II
Clarissa L. Escudero	Nurse II
Heide H. Gabriel	Nurse II
Ma. Michelle D. Querubin	Nurse II
Rowena E. Lim	Nurse II
Meybel C. Nantes	Nurse II
Perry s. Napenas	Nurse II
Ronilo R. Paderon	Nurse II
Vincent Byron M. Rama	Nurse II
Sarah Jean D. Almeyda	Nurse II
Maria Cerila S. Almonte	Nurse II
Marianne April D. Alvasan	Nurse II
Charlene Minorca C. Camilon	Nurse II
Eusylida U. Carandang	Nurse II
Dominic M. Colubong	Nurse II
Rodante M. de Leon	Nurse II
Zandy M. del Moro	Nurse II
Christine Rose R. Deocales	Nurse II
Maria Nerissa A. Diego	Nurse II
Jackielyn Mae N. Ebor	Nurse II
Alfrem M. Geneblazo	Nurse II
Nipsirc Ian E. Hari	Nurse II
Grant C. Lakian	Nurse II
Soren Joshua P. Pabella	Nurse II
Asuncion Elisea T. Quinto	Nurse II



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AUTHORITY TO TRAVEL

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Sherwin S. Penamora
Vincent Lawrence B. Habito
Gerald M. Trivino
Hazel Ann S. Camo

Dental Aide
Administrative Aide VI (Province)
Project Development Officer I
Project Development Officer I

PURPOSE: To participate in the TRAINING ON FIVE S & WORK VALUES AND ETHICS

DESTINATION: Naimas Ilocos Baguet, Lucena City

PERIOD OF TRAVEL FROM 5 January TO 5 January 2018

Please Check:

- ☒ Official Business
☐ Cash Advance
☐ Reimbursement
- ☐ Official Time
(NO EXPENSE to be incurred by the
Division Office/School)

Estimated Expense

Registration Fee Php

Transportation

Travel Allowance

On Travel Time only

Full Allowance

TOTAL ESTIMATED

EXPENSES Php

Requested by:

JUANITO A. MERLE
SEPS for Planning and Research

Recommending Approval:

NADINE C. CELINDRO
Assistant Schools Division
Superintendent

Approved:

MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

REMARKS: