

DepEd - DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon Trunkline # (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321 www.depedquezon.com.ph "Creating Possibilities, Inspiring Innovations"



January 14, 2020

DIVISION MEMORANDUM DM No. 017, s. 2020

COMPOSITION OF HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)

To: Assistant Schools Division Superintendent, CID/SGOD Chief, Education Program Supervisor, Public Schools District Supervisor, Elementary/Secondary School Heads and All Others Concerned

 In consonance with the recruitment, selection and placement, you are hereby directed to perform the duties, functions and responsibilities as Members of Human Resource Merit Promotion and Selection Board (HRMPSB)

Teaching position as per DepEd Order 7, s. 2015, the following members are as follows;

HRMPSB CHAIR

GERLIE M. ILAGAN

Assistant Schools Division Superintendent
Office of the Assistant Schools Division Superintendent

MEMBERS			
ELIZABETH M. DE VILLA	LORENA S. WALANGSUMBAT		
Chief SGOD	Chief CID		
WALTER GALAROSA	JOAN ALEJAIDA MAUHAY		
Education Program Supervisor	Education Program Supervisor		
ASUNCION ILAO	President of Public School Heads		
Education Program Supervisor	Organization		
Division Level President of the Parent- Teacher Association	Authorized representative of an accredited teacher's union as evidenced by a Certificate of Accreditation issued by the Civil Service Commission		

SUB-COMMITTEE MEMBERS			
EPS Joseph Jarasa	PSDS Isidro P. Delos Reyes	PSDS Mario Pablo V. Umali, JR	
EPS Juanito Merle	PSDS Maria Carla M. Caraan	PSDS Restituto M. Hernandez	

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Registration Number QAC/R63/0216

EPS Marita Pionilla	PSDS Angelito A. Olvida	PSDS Maria Farima U. Calayag
EPS Celestina Alba	PSDS Carmelo Eusebio P. Altamira	PSDS Yolanda C. Ayuma
EPS Carmela Ezcel Orogo	PSDS Marlon M. Rañeses	PSDS Ma. Lourdes C. Cabanag
EPS Maria Dylin Garcia	PSDS Anabelle F. Empleo	PSDS Meilani L. Adan
EPS Abner Pureza	PSDS Raquel P. Marcuap	PSDS Marilyn N. Permejo
EPS Raul Agaran	PSDS Meriam C. Camposano	PSDS Catalino L. Porta
EPS Fernando Seño	PSDS Jessie E. Quesea	PSDS Helen R. Esternon
EPS Jee Ann Briones	PSDS Liliosa B. Diasanta	PSDS Elenar B. Opeña
HRMO Wennie O. Gaela	PSDS Alicia V. Gonzales	PSDS Luzviminda T. Buerano
AO Maria Dolores Atienza	PSDS Mercedita G. Lorredo	PSDS Elenar B. Opeña
PSDS Aurea J. Gandia	PSDS Chona DI. Andrade	

Non-Teaching, Related Teaching and School Administration Position as per DepEd Order 66, s. 2007, the following members are as follows:

HRMPSB CHAIR

GERLIE M. ILAGAN

Assistant Schools Division Superintendent
Office of the Assistant Schools Division Superintendent

MEMBERS			
WENNIE O. GAELA	MARIA DOLORES ATIENZA		
Administrative Officer IV/HRMO II	Administrative Officer V		
President of Deped Employee Union	President of Non-Teaching and Teaching		
	Related Association		

SUB-COMMITTEE MEMBERS			
CHIEF CID Lorena S. Walangsumbat	CHIEF SGOD Elizabeth De Villa	EPS Marita Pionilla	
EPS Joseph Jarasa	EPS Joan Alejaida Mauhay	EPS Asuncion Ilao	
EPS Carmela Ezcel Orogo	EPS Jee Ann Briones	EPS Fernando Seño	
EPS Raul Agaran	EPS Walter Galarosa	EPS Celestina Alba	

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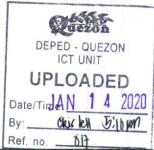


Registration Number: QAC/R63/0216

EPS Juanito Merle	EPS Maria Dylin Garcia	EPS Abner Pureza

- 2. In the exigency of the service the Human Resource Merit Promotion and Selection Board (HRMPSB) members shall perform the following duties and responsibilities as prescribed to DepEd Orders 7, s. 2015 and DepEd Order 66, s. 2007 to wit:
 - Recommend to the appointing officer/authority the designation of sub-committee/s, as deemed necessary
 - To assist in the conduct of comparative assessment of applicants, and facilitate the evaluation process;
 - Evaluate and deliberate the qualifications of all applicants based on the approved Agency MSP and specific hiring guidelines;
 - Make a systematic assessment of the qualifications and competence of applicants for appointment to the vacant positions;
 - Conduct further assessment such as written examination, skill test, BEI, and others, as deemed necessary;
 - Submit to the appointing officer/authority the CAR/CAR-RQA and Minutes of Deliberation;
 - Maintain fairness and impartiality in the assessment of applicants;
 - · Respond to queries and/or complaints pertaining to the comparative assessment results; and
 - Recommend areas of improvement to the CO through proper channels, on the recruitment, selection and placement policies.
- 3. In addition, the Human Resource Merit Promotion and Selection Board (HRMPSB) Sub-Committee members shall also perform the following functions as recommended by its Members:
 - Assist in the receipt of Applicant's documents
 - Assist in the conduct of the initial evaluation and comparative assessment of applicants
- 4. Immediate dissemination and strict compliance with this Memorandum is earnestly desire.

CATHERINE P. TALAVERA, CESO VI Schools Division Superintendent



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