



# DepEd – DIVISION OF QUEZON

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November 18, 2019

## DIVISION MEMORANDUM

DM No. 308, s. 2019

### CONDUCT OF DIVISION PERFORMANCE IMPLEMENTATION REVIEW (PIR) AND PLANNING WORKSHOP

**To: Assistant Schools Division Superintendents, CID and SGOD Chiefs, PSDSs, Unit Heads, Elementary and Secondary Heads, Education Program Supervisors, Specialists and All Others Concerned**

1. To ensure the delivery of efficient and effective basic education services, this Office will conduct Division PIR and Planning Workshop in December 2019.
2. The objectives of the training workshop shall be the following:
  - a. Program review of All Educational Support Services implemented
  - b. Assessment of Schools and Division Status in terms of quality, access and governance
  - c. Develop a comprehensive plan based on the needs identified using the different indicators
3. Participants to this activity are as follows:

Level	Participants	Date	Venues
Division	ASDSs, CID and SGOD Chief, EPSs, Specialists, Program Coordinators, Unit Heads, Budget, Finance, Medical Staff, Division Office Personnel, PSDSs	Dec 19 – 20, 2019	TBA
School	School Heads	1st District: Dec 2 – 4 2nd District: Dec 5, 6 and 9 3rd District: Dec 10 – 12 4th District: Dec 16 - 18	TBA

4. This is a live-in workshop. Food and accommodation of the participants shall be charged to HRTD Fund. Travel expenses shall be charged to MOOE/local funds subject to usual accounting and auditing rules and regulations.
5. Bring all documents, MOVs, data needed in assessing your PPAs including your OPCRf for School Head and IPCRF for other personnel.
6. Immediate dissemination of and strict compliance with this Memorandum is desired.

  
**CATHERINE P. TALAVERA, CESO VI**  
Schools Division Superintendent


asdsgmi11/18/2019

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Comments: **Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)**

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 DEPED - QUEZON ICT UNIT <b>UPLOADED</b> Date/Time: <u>11-20-19</u> By: <u>Rommel</u> Ref. no. <u>308</u>
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