DepEd – DIVISION OF QUEZON
Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline # (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

JAS-ANZ
Registration Number:
QAC/R63/0216

Nov. 18, 2019

DIVISION MEMORANDUM
DM No. 307 , s. 2019

ICT TRAINING WORKSHOP ON
"OPEN EDUCATIONAL RESOURCES (OER) IN SUPPORT TO
DEPED COMPUTERIZATION PROGRAM UTILIZATION"

To: Public Schools District Supervisors, Elementary and Secondary School Principals, Elementary and Secondary District ICT Coordinators, All Others Concerned
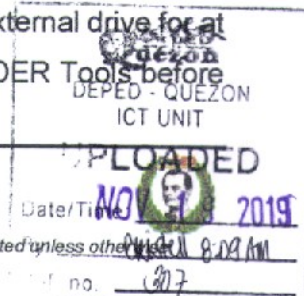
1. To fully utilize the DepEd Computerization Program in Schools and capacitate our educators in terms of skills and competence in using technologies that will support the offline e-learning DCP packages without internet connectivity. Relative to this, this Office will conduct a (3) three day ICT Traning Workshop on "Open Educational Resources (OER) in Support to DepEd Computerization Program Utilization and Hub Human Portal" on November 20-22, 2019 at Sevilla's Farm and Resort, Domoit, Lucena City.

2. The training aims to:

   a. Introduce and utilize Open Educational Resources (OER) for schools in support to DepEd Computerization Program;

   b. Familiarize with OER and its features;

   c. Use OER in integration of subjects;

   d. Share OER Tools for effective teaching and learning;

   e. Use Hub Human Accounts in creating School Web Based Program

   f. Update participants on the issues and concerns pertaining to ICT.

3. Participants to this training workshop are strictly **District Elementary and Secondary ICT Coordinators.** Only one participant per district shall attend to this training and they are advised to pre-register using this link **https//tinyurl.com/ICTOERTraining** on or before **Nov. 19, 2019.** Participants are advised to bring laptop, internet device, extension cord and external drive for at least one (1) terabyte for the OER Tools. Likewise, they shall download the OER Tools before

DEPEDQUEZON-TM-SDS-04-009-002

DEPED - QUEZON
ICT UNIT

UPLOADED
Date/Time NOV 2019

Email address: *quezon@deped.gov.ph*
Comments: **Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)**

This form is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE. Therefore, unauthorized use is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.

DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline # (042) 784-0366, (042) 784-0154, (042) 784-0391, (042) 784-0321
www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

JAS-ANZ

Registration Number:
QAC/R63/0216

the training date thru this link: tinyurl.com/OERinstallers and save it to the external drive. Double check correct spelling of names for the issuance of certificate and travel order.

4. Participants are also required to cascade this training in their respective districts and shall send report through email at sdo.quezon.ict@deped.gov.ph for monitoring purposes.

5. Arrival and registration will start at 7:00AM while the program proper shall commence at exactly 8:00 a.m. observing the Juan Time Policy. First meal to be served is breakfast of Day 1 on November 20 and last meal will be dinner on November 22, 2019.

6. This is a live-in seminar. No registration fee shall be collected. Expenses relative to this activity will be charged to **SARO RO-4A-19-0690** such as meals and accommodation, training supplies, tarpaulin and other contingecy/ies while travel expenses shall be charged to local funds/ school MOOE subject to the usual accounting and auditing rules and procedures.

7. For inquiries, please contact Wilbert B. Porteza, IT Officer at office landline 042-7840366 loc. 145 or mobile no. 09063744924/09085990631, or visit Schools Division Office ICT Section at Brgy. Talipan, Pagbilao, Quezon.

8. Immediate dissemination and compliance to this Memorandum is desired.

CATHERINE P. TALAVERA, CESO VI
Schools Division Superintendent

ICT TRAINING WORKSHOP ON
"OPEN EDUCATIONAL RESOURCES (OER) IN SUPPORT TO
DEPED COMPUTERIZATION PROGRAM UTILIZATION"

TRAINING MATRIX

Nov. 20, 2019 / Day 1	Activity
8:00 – 8:30	Registration of Participants
8:30 – 9:30	Opening Program
9:30 – 10:30	OER Background/ SWOT Analysis
	Morning Snacks
10:30-12:00	Offline Module Creation (Part 1 & 2)
12:00- 1:00	Lunch Break
1:00 – 3:00	Offline Module Creation (Part 3 & 4)
3:00 – 3:30	Afternoon Snacks/ Ice Breaker
3:30 - 5:00	Offline Module Creation (Part 5 & 6)
Nov. 21, 2019 / Day 2	**Activity**
8:00 – 8:30	Review of Concepts
8:30-9:30	Offline Module Creation (Part 7)
9:30-10:30	Offline Module Creation (Part 8)
	Morning Snacks
10:30-12:00	Offline Module Creation (Part 9)
12:00-1:00	Lunch Break
1:00-2:00	Offline Module Creation (Part 10)
2:00-3:00	Offline Module Creation (Part 11)
	Afternoon Snacks/ Ice Breaker
3:00 - 4:00	Offline Module Creation (Part 12)
4:00 - 5:00	Offline Module Creation (Part 13) Evaluation/ Feedback/ Reflection
Nov. 22, 2019 / Day 3	**Activity**
8:00- 8:30	Introduction to Hub Human
8:30-9:30	Hub Human Account Registration
9:30-10:30	Workshop 1 Morning Snacks
10:30-12:00	Workshop 2 and 3
12:00-1:00	Lunch Break
1:00 – 2:00	Workshop 4
2:00 – 3:00	Workshop 5
3:00 – 4:00	Workshop 6
4:00-5:00	Evaluation/ Feedback/ Reflection
	Awarding of Certificates
	Closing Program

ict/wbp11/12/2019