



# DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Cell # 09175824627 or at [www.depedquezon.com.ph](http://www.depedquezon.com.ph)  
"Creating Possibilities, Inspiring Innovations"



Registration Number:  
QAC/R63/0216

May 15, 2019

## DIVISION MEMORANDUM

DM No. 128, s. 2019

### DIVISION MONITORING AND EVALUATION PLAN ADJUSTMENTS, CY 2019

To: **Assistant Schools Division Superintendents, CID/ SGOD Chiefs, Program Specialists for SME, HRTD and PAR, Planning Officer, Public Schools District Supervisors, All Concerned**

1. This Office announces the conduct of the **Division Monitoring and Evaluation Plan Adjustments (DMEPA), CY 2019** on **May 27-29, 2019** at the **First Pacific Leadership Academy, Sumulong Highway, Antipolo City**.
2. The PSDSs should keep their school data readily available during the workshop on the first day (May 27). They should have already analyzed the result of their District MEPA.
3. Please be guided by the following questions:
  - a. What KPIs does your district need improvement?
  - b. What schools must be grouped together according to weak KPI?
  - c. What specific plans of action will you implement per grouping?
  - d. How and when will you implement the plan for SY 2019-2020?
  - e. Who will be involved and what realistic funding source will be used?
  - f. How will the implementation be monitored and evaluated, and how often?
  - g. What MOVs will verify that the objectives and targets are achieved?
4. The PSDSs are expected to be present on this three-day activity. On the second day (May 28), presentation of workshop outputs follows which would be open for critiquing.
5. The last day (May 29) is allotted for the finalization, printing and submission of technical assistance plans (TAPs) per district. **The SME should be furnished with soft copies of their workshop outputs** through this link: [tinyurl.com/2019TAP](http://tinyurl.com/2019TAP).
6. The consolidated **district ACR** and individual **school ACRs** kept in two separate folders in a **CD/DVD** should be submitted to the SME on May 27, 2019.
7. Please accomplish your district's **Data Summary Sheet** through [tinyurl.com/DSSdmepa2019](http://tinyurl.com/DSSdmepa2019) not later than **May 25, 2019** (Saturday).

DEPEDQUEZON-TM-SDS-04-009-001

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Comments: **Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)**  
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DEPED QUEZON	
OFFICE OF THE SUPERINTENDENT	
<b>UPLOADED</b>	
Date/Time:	5-22-19
By:	Pommel
Ref. no.	128



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8. Registration of this live-in endeavor starts at 7:00 am. Participants include the Public Schools District Supervisors (PSDSs), Schools Division Superintendent (SDS), Assistant Schools Division Superintendents (ASDSs), CID/SGOD Chiefs, SME/ HRTD/ PAR Program Specialists and Planning Officer.
9. Transportation expenses relative to the conduct of DMEPA shall be charged against local funds/ MOOE while food and accommodation expenses shall be charged against the HRTD Fund subject to usual accounting and auditing procedures.
10. Strict compliance to and widest dissemination of this Memorandum is desired.

  
**MERTHEL M. EVARDOME, CESO VI**  
Schools Division Superintendent

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