



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Registration Number:
QAC/R63/0216

May 6, 2019

DIVISION MEMORANDUM

DM No. 117, s. 2018

TRAINING WORKSHOP ON LEARNING RESOURCE DEVELOPMENT AND CREATIVE ARTS MANAGEMENT

To: Public Schools District Supervisors, Elementary and Secondary School Principals, District LR Coordinators, All Others Concerned

1. In support to the mandate of the Bureau of Learning Resources (BLR) to provide quality, diverse, cost-effective and accessible learning resources in public schools and learning centers, SDO Quezon thru the Learning Resource Management and Development Section (LRMDS) will conduct a 4-day Training Workshop on LRMDS Processes and Creative Arts Management on May 20-23, 2019 at Sevilla's Farm and Resort, Brgy. Domoit, Lucena City.
2. The training will guide teachers on the development of localized learning resources particularly on the processes and guidelines on the use of arts, illustrations, graphics and images; and other technical aspects of visual arts. Particularly, the training-workshop aims to:
 - a. re-orient and review 4 major LRMDS processes and its implementation;
 - b. train and equip the participants with the necessary skills in visual arts who will help the division in creating photographs and graphic arts for the created localized materials;
 - c. discover talents and create a pool of illustrators in the Division who will be involved in the development and production of localized materials;
 - d. Update participants on the issues and concerns pertaining to LRMDS.
3. Participants to this training workshop are **District LR Coordinators (elementary level)** who attended the Capacity Building on LRMDS last November 2018. There will be only one participant per district and additional one participant for those districts involved in the management team (see Enclosure 1). They are advised to bring ***laptop, mouse, portable wifi device** and **extension cord** for the activity, presentation and submission of outputs. Likewise, they are advised to pre-register following the link below on or before May 15, 2019. Participants are also required to cascade this training in their respective districts including secondary schools.

tinyurl.com/2019quezonLRCAtraining

**Laptop must have an installed Adobe Photoshop Creative Clouds Software Application*

**To avoid plugin issue/s, please see recommended laptop and system requirements in Enclosure 2*

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Email address: quezon@deped.gov.ph

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DEPED - QUEZON ICT UNIT
UPLOADED
Date/Time: <u>5/7/19 9:45AM</u>
By: <u>Rachel</u>
Ref. no. _____



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4. Arrival and registration will start at 7:00AM while the program proper shall commence at exactly 8:00AM observing the Juan Time Policy. First meal will be breakfast of Day 1 (May 20) and last meal will be packed dinner on May 23, 2019.
5. This is a 4-day live-in seminar. No registration fee will be collected. Expenses relative to this activity will be charged to Special Education Fund (SEF) such as meals and accommodation, training supplies, tarpaulin and other contingency/ies while travelling expenses shall be charged to local funds/ school MOOE subject to the usual accounting and auditing rules and procedures.
6. Members of the training management team are advised to visit SDO LRMD for a meeting on May 14, 2019 at 1:00PM in relation to the conduct of the said activity.
7. For inquiries, please contact EPS Jee-Ann O. Borines or PDO Rachel Ann M. Alba at 0917-582-5154 or visit Schools Division Office LRMD Section at Brgy. Talipan, Pagbilao, Quezon.
8. Immediate dissemination and compliance to this Memorandum is desired.


MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent 

cidlrnjob05052019

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Enclosure 1 to Division Memorandum No. _____, s. 2019

No.	DISTRICT	NAME OF PARTICIPANTS
1	BURDEOS	CHARLENE MAY S. ASCO
2	GENERAL NAKAR 1	JONATHAN DONITO C. QUIERREZ
3	GENERAL NAKAR 2	VANESSA SHIZA S. ERANISTA
4	INFANTA	CARLO Q. CORONACION
5	JOMALIG	APHRODITE L. MANLOGON
6	LUCBAN	KRISTEL MAUREEN I. VALDE
7	LUCBAN	MA. EDELINE P. POLECINA
8	MAUBAN NORTH	AIRENE G. ENCINA
9	MAUBAN SOUTH	JO ANN R. VILLAMAYOR
10	PAGBILAO I	RIZA T. OCAMPO
11	PAGBILAO II	LEXANORE V. ABRENA
12	PANUKULAN	TATIANA M. NOLLEDO
13	PATNANUNGAN	DEXTER D. DEMIN
14	POLILLO	JILKY I. BOSQUE
15	REAL	DAISERY D. FEBRER
16	SAMPALOC	MAIDA F. SALUDES
17	CANDELARIA EAST	LIEZEL R. LA ROSA
18	CANDELARIA WEST	DON KIRBY M. ALVAREZ
19	CANDELARIA WEST	REY ISAGANI GALENZOGA
20	DOLORES	CARMELA M. HERNANDEZ
21	SAN ANTONIO	NIÑA RIA M. CHOZAS
22	SARIAYA EAST	MARISSA A. CARAG
23	SARIAYA WEST	VANESSA D. DAYAPAN
24	TIAONG I	MAY ROSE M. HERRERA
25	TIAONG II	LAILANIE C. ARELLANO
26	AGDANGAN	DARRYL H. FRANCIA
27	AGDANGAN	JEANKY A. VERZO
28	BUENAVISTA I	CRISTY P. CATCHERO
29	BUENAVISTA II	JONALIZA L. FACTOR
30	CATANAUAN I	ANJELI R. NATIVIDAD
31	CATANAUAN II	MARIA CECILIA P. CAPALE
32	GENERAL LUNA	JOHN VINCENT S. ESCOBIDO
33	MACALELON	MARY JANE S. MALLARI
34	MULANAY I	JERIC P. MUTYA
35	MULANAY II	MICHAEL R. BABAO
36	PADRE BURGOS	PHIL CHRISTIAN A. MERINO
37	PITOGO	GIL A. ALAYAN
38	LOPEZ WEST	LOEDA GONZALVO

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39	SAN FRANCISCO I	GEORGE B. PERJES
40	SAN FRANCISCO II	APOLLO B. AMORES
41	SAN NARCISO I	JEFFREY S. SANTOS
42	SAN NARCISO I	GERMON P. CULLA
43	SAN NARCISO II	JOVEL D. FERRER
44	UNISAN	REINALYNN P. BUHAT
45	ALABAT	MCNELL A. SUMANG
46	ATIMONAN I	GINALYN A. LOPEZ
47	ATIMONAN II	ROSELITA T. CAMPOMANES
48	CALAUAG EAST	RIZALDY P. BERNAL
49	CALAUAG WEST	AIMEE A. VILLANUEVA
50	GUINAYANGAN NORTH	REYNALDO D. MARBELLA
51	GUINAYANGAN SOUTH	LOISE AYRES C. CLEOPE
52	GUMACA EAST	SHELLA G. SUAZE
53	GUMACA WEST	MARIA FE L. PARDINES
54	LOPEZ EAST	JAYSON F. LUNA
55	LOPEZ WEST	ANN MARIE R. ALCARAZ
56	PEREZ	ANGELICA L. SERRANO
57	PLARIDEL	ANABEL C. JAPSON
58	QUEZON	EDUARDO M. COLLADO
59	TAGKAWAYAN II	RIZZA M. ATIENZA
60	TAGKAWAYAN I	MARK FRANCIS D. OPENA
61	MANAGEMENT STAFF	NINA MADEL BADOY
62	MANAGEMENT STAFF	SHERRY ANN R. CASAPAO
63	MANAGEMENT STAFF	JOE ANGELO L. BASCO
64	MANAGEMENT STAFF	RACHEL ANN M. ALBA
65	MANAGEMENT STAFF	JEE-ANN O. BORINES

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Enclosure 2 to Division Memorandum No. _____, s. 2019

RECOMMENDED LAPTOP SPECIFICATIONS/ SYSTEM REQUIREMENTS

1. At least 2Ghz CPU Dual-core 2. At least 2GB RAM 3. Operating System:	
Windows	macOS
1. 1.6GHz or faster processor with SSE2 support 2. Microsoft Windows 7 with Service Pack 1, Windows 8.1, or Windows 10 (recommended); 64-bit versions only (32-bit not supported) 3. 4GB of RAM (8GB recommended) 4. 5.2GB of available hard-disk space to install applications; additional 2.4GB to download all optional content 5. 1280x800 display resolution (at 100% scale factor) 6. Microsoft DirectX 9 or 10 compatible display driver 7. DVD-ROM drive (for installation from DVD) 8. Internet connection required for product activation and content download*	1. 64-bit multicore Intel processor 2. macOS v10.12 through v10.14 3. 4GB of RAM (8GB recommended) - 6.5GB of available hard-disk space to install applications; additional 2.5GB to download all optional content (cannot install on a volume that uses a case-sensitive file system or on removable flash storage devices) 4. 1280x800 display resolution (at 100% scale factor) 5. DVD-ROM drive (for installation from DVD) 6. Internet connection required for product activation and content download*

