



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



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November 12, 2018

DIVISION MEMORANDUM

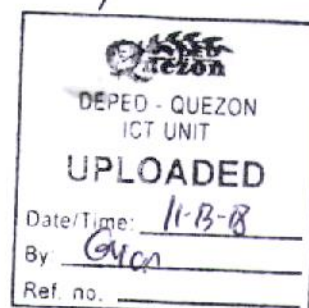
DM No. 313, s. 2018

CALL FOR RESEARCH PROPOSAL FOR THE 4TH BERF CYCLE

To: Assistant Schools Division Superintendents, CID and SGOD Chiefs, Education Program Supervisors, Education Program Specialists, ALS Specialists, Public Schools District Supervisors, Elementary and Secondary School Heads, Elementary and Secondary School Teachers, ALS Facilitators, and All Other Concerned

1. This Office, through the Planning and Research Section (PAR), announces the submission to the PAR Section of the research proposals for the 4th (Basic Education Research Fund) BERF Cycle not later than December 3, 2018 for the initial evaluation of the Schools Division Research Committee (SDRC).
2. Researches that will pass the initial evaluation of the SRDC will be submitted to the Regional Office on December 7, 2018 for the final examination of the Regional Research Committee.
3. Interested researchers of DepEd Quezon are advised to follow the details indicated in the DEPED-4A-07-RM-18-705 except the timeline for submission which is clearly stated in #1 of this Memorandum (Please see attachment.).
4. Immediate dissemination of this Memorandum is desired.


MERTHEL M. EVARDOME, CESG IV
Schools Division Superintendent



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DEPEDQUEZON-TM-SDS-04-009-000

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Department of Education
REGION IV-A CALABARZON
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TO : Schools Division Superintendents
Functional Division Chiefs

FROM : **DIOSDADO M. SAN ANTONIO**
Director *11-6-18*

SUBJECT : Announcing the Call for Research Proposals for the 4th BERF Cycle

DATE : November 6, 2018

1. This Office through Policy, Planning and Research Division (PPRD) hereby calls for the research proposals for the fourth cycle to be funded by the Basic Education Research Fund.

2. Interested researchers must prepare their research proposals based on the format in Research Management Guidelines (DO 16, s. 2017). Downloadable templates are available through <http://bit.ly/R4aBERFTemplates2018>.

- a. Research Application Form
- b. Action Research Proposal Template
- c. Basic Research Proposal Template
- d. Declaration of Anti-Plagiarism
- e. Declaration of Absence of Conflict of Interest
- f. Cost Estimates Approval Form

3. Researchers must submit a 10-12 paged research proposal (3 hard copies) to the Schools Division Offices c/o the Schools Division Research Committee (SDRC) Secretariat on or before December 10, 2018.

4. Further details is shown in the attached flowchart of BERF submission. Soft copies sent through email will not be accepted. Likewise, hard copies sent to the Regional Office not endorsed by the SDRC will not be accepted.

5. Attached is the flowchart of research proposal submission for reference and guidance.

6. Wide and immediate dissemination of this memorandum is desired.

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FLOWCHART OF RESEARCH PROPOSAL SUBMISSION

