



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 1 of 3



May 2, 2018

DIVISION MEMORANDUM

DM No. 126, s. 2018

SCHEDULE OF DISTRICT REPORTING FOR THE FIRST QUARTER DMEPA, CY 2018

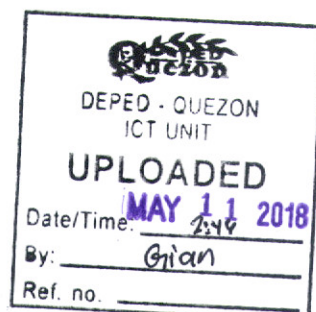
To: Assistant Schools Division Superintendents, CID Chief, SGOD Chief, Education Program Supervisors, Education Program Specialists, Planning Officer, Public Schools District Supervisors, and School Heads (Elementary and Secondary)

1. The DepEd-Quezon issues the hereto attached schedule of presentations for the First Quarter DMEPA, CY 2018.
2. Presenters are advised to bring their laptop for the finalization and/or adjustments of the District Technical Assistance Plan (DsTAP).
3. Authority to Travel of all participants is also attached for guidance.
4. Immediate and widest dissemination of this memorandum is desired.


MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

smeord04/26/2018

DEPEDQUEZON-TM-SDS-04-009-000



Email address: quezon@deped.gov.ph
Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Page 2 of 3

SCHEDULE OF DISTRICT REPORTING Division Monitoring and Evaluation Plan Adjustments (DMEPA), CY 2018 First Quarter

FIRST BATCH- Set A Presenters
May 21, 2018 (Day 1)
Burdeos
General Nakar 1
General Nakar 2
Infanta
Jomalig
Lucban
Mauban North
Mauban South
Pagbilao 1
Pagbilao 2
Panukulan
Patnanungan
Polillo
Real
Sampaloc
Agdangan

FIRST BATCH- Set B Presenters
May 22, 2018 (Day 2)
Buenavista
Catanauan 1
Catanauan 2
General Luna
Macalelon
Mulanay 1
Mulanay 2
Padre Burgos
Pitogo
San Andres
San Francisco 1
San Francisco 2
San Narciso 1
San Narciso 2
Unisan

DEPEDQUEZON-TM-SDS-04-009-000

Email address: quezon@deped.gov.ph
Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Page 3 of 3

SCHEDULE OF DISTRICT REPORTING Division Monitoring and Evaluation Plan Adjustments (DMEPA), CY 2018 First Quarter

SECOND BATCH- Set A Presenters	
May 23, 2018 (Day 3)	
	Candelaria East
	Candelaria West
	Dolores
	San Antonio
	Sariaya East
	Sariaya West
	Tiaong 1
	Tiaong 2
	Alabat
	Atimonan 1
	Atimonan 2
	Calauag East
	Calauag West

SECOND BATCH- Set B Presenters	
May 24, 2018 (Day 4)	
	Guinayangan North
	Guinayangan South
	Gumaca East
	Gumaca West
	Lopez East
	Lopez West
	Perez
	Plaridel
	Quezon
	Tagkawayan 1
	Tagkawayan 2

(Note: Each district-participant must be present in both sets of reporting including the last day of activity to complete the three-day attendance requirement.)

DEPEDQUEZON-TM-SDS-04-009-000

Email address: quezon@deped.gov.ph
Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Page 1 of 2

AUTHORITY TO TRAVEL

(within Division and CALABARZON – for SDO Personnel use)

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

YOLANDA C. AYUMA	Public Schools District Supervisor
ROSALINDA S. FRANCIA	Public Schools District Supervisor
CELSO T. DIMACULANGAN	Public Schools District Supervisor
REYVI C. FARAON	Public Schools District Supervisor
LOURDES M. TAN	Public Schools District Supervisor
DESIDERIA P. ZAFRANCO	Public Schools District Supervisor
AVELINA U. JUGUETA	Public Schools District Supervisor
FELIPE C. MALABAGUIO	Public Schools District Supervisor
AUREA J. GANDIA	Public Schools District Supervisor
ROSARIO G. ALMODIEL	Public Schools District Supervisor
ORLANDO D. SERDON	Public Schools District Supervisor
DARWIN L. VILLAFLO	Public Schools District Supervisor
FRANCISCO D. OBLEA	Public Schools District Supervisor
LUZVIMINDA T. BUERANO	Public Schools District Supervisor
NOLLAN L. SANTOALLA	Public Schools District Supervisor
RESTITUTO M. HERNANDEZ	Public Schools District Supervisor
HOBERTO N. REBANAL	Public Schools District Supervisor
MARILYN N. PERMEJO	Public Schools District Supervisor
ESMERALDA N. TAN	Public Schools District Supervisor
LAARNI GLORIA	Public Schools District Supervisor
EUTQUIO A. EMPLEO	Public Schools District Supervisor
CHONA D. ANDRADE	Public Schools District Supervisor
MARIA CARLA CARAAN	Public Schools District Supervisor
ELENAR B. OPEÑA	Public Schools District Supervisor
ROSALDO C. ADAN	Public Schools District Supervisor
MARINA M. BANAL	Public Schools District Supervisor
CYNTHIA M. MARQUEZ	Public Schools District Supervisor
JOCELYN N. ALLAREY	Public Schools District Supervisor
RICARDO B. UY	Public Schools District Supervisor
MERIAM C. CAMPOSANO	Public Schools District Supervisor
CATALINO L. PORTA	Public Schools District Supervisor

PURPOSE: First DMEPA for CY 2018

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph

Comments: **Text HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)**

Cell No: **09175824629**



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Page 2 of 2

DESTINATION: Naimas Ilocos Bagnet, Lucena City

PERIOD OF TRAVEL: May 21, 22, and 25 2018 (Batch 1- Day 1, 2 & 5)

TRAVEL IS ON:

1. ☒ Official Business
☐ Cash Advance
☐ Reimbursement
2. ☐ Official Time
(NO EXPENSE to be incurred by the
Division Office/School)

ESTIMATED EXPENSE/S:

Registration Fee: N/A

Transportation:

Travel Allowance:

On Travel Time only

Full Allowance

TOTAL ESTIMATED EXPENSES:

REQUESTED BY:

OSCAR R. DUMA, JR., EPS-II
(Name, Designation and Signature)

RECOMMENDING APPROVAL:

GERLIE M. ILAGAN
(ASDS In-Charge)

APPROVED BY:

MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

REMARKS (IF ANY):

N/A

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 1 of 2



AUTHORITY TO TRAVEL

(within Division and CALABARZON – for SDO Personnel use)

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

RAQUEL P. MARCUAP	Public Schools District Supervisor
MARIO PABLO V. UMALI, JR.	Public Schools District Supervisor
GERRY A. GRIMALDO	OIC- Dolores District
MARIA FATIMA CALAYAG	Public Schools District Supervisor
CARLITO B. GUNAY	Public Schools District Supervisor
BERNARDO A. DECIN	Public Schools District Supervisor
MA. LOURDES C. CABANAG	Public Schools District Supervisor
MELANIE BONQUIN	Representative-Tiaong District 2
MA. DYLYN S. GARCIA	Public Schools District Supervisor
CLARITA R. ALBOS	Public Schools District Supervisor
REDEMPTA J. NUEVO	Public Schools District Supervisor
CELSO A. LICAS	Public Schools District Supervisor
CARMELO EUSEBIO P. ALTAMIRA	Public Schools District Supervisor
TELESFORO V. INUMERABLE	Public Schools District Supervisor
HELEN R. ESTERNON	Public Schools District Supervisor
ISABELITA E. DE TORRES	Public Schools District Supervisor
CALIXTO S. BLAZO	OIC- Gumaca West District
PLARIDEL R. LAMPOS	Public Schools District Supervisor
FAUSTINO V. PARRO	Public Schools District Supervisor
LILIOSA B. DIASANTA	Public Schools District Supervisor
MEDEL R. RACUYA	Public Schools District Supervisor
ISIDRO P. DELOS REYES	Public Schools District Supervisor
LUCIANO EVER C. CALUMNO	Public Schools District Supervisor
ALICIA V. GONZALES	Public Schools District Supervisor

PURPOSE: First DMEPA for CY 2018

DESTINATION: Naimas Ilocos Bagnet, Lucena City

PERIOD OF TRAVEL: May 23, 24, and 25 2018 (Batch 2- Day 3, 4 & 5)

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph

Comments: **Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)**
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talpan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 2 of 2



TRAVEL IS ON:

1. ☒ Official Business
☐ Cash Advance
☐ Reimbursement

2. ☐ Official Time

(NO EXPENSE to be incurred by the
Division Office/School)

ESTIMATED EXPENSE/S:

Registration Fee: N/A

Transportation:

Travel Allowance:

On Travel Time only

Full Allowance

TOTAL ESTIMATED EXPENSES:

REQUESTED BY:

OSCAR R. DUMA, JR., EPS-II

(Name, Designation and Signature)

RECOMMENDING APPROVAL:

GERLIE M. ILAGAN

(ASDS In-Charge)

APPROVED BY:

MERTHEL M. EVARDOME, CESO VI

Schools Division Superintendent

REMARKS (IF ANY):

N/A





DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Page 1 of 2

AUTHORITY TO TRAVEL

(within Division and CALABARZON – for SDO Personnel use)

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

MERTHEL M. EVARDOME
GERLIE M. ILAGAN
NADINE C. CELINDRO
JUAN ARAOJO JR.
ELIZABETH M. DE VILLA
JUANITO A. MERLE
MARBIN JERAMIL D. FRAGATA
JOSEPH E. JARASA
CELESTINA M. ALBA
LUZ A. ABUSMAS
RAUL R. AGARAN
OSCAR R. DUMA, JR.
REGINA V. MARINO
WILBERT FORTEZA

Schools Division Superintendent
Asst. Schools Division Superintendent
Asst. Schools Division Superintendent
Asst. Schools Division Superintendent
SGOD Chief
SEPS for PAR
Planning Officer III
Education Program Supervisor
Education Program Supervisor
Education Program Supervisor
SEPS for SME
EPS-II for SME
SEPS for HRTD
IT Officer

PURPOSE: First DMEPA for CY 2018

DESTINATION: Naimas Ilocos Bagnet, Lucena City

PERIOD OF TRAVEL: May 21, 2018 (Batch 1- Day 1)

TRAVEL IS ON:

1. ☒ Official Business
☐ Cash Advance
☐ Reimbursement

2. ☐ Official Time

(NO EXPENSE to be incurred by the
Division Office/School)

ESTIMATED EXPENSE/S:

Registration Fee: N/A

Transportation:

Travel Allowance:

On Travel Time only

Full Allowance

TOTAL ESTIMATED EXPENSES:

REQUESTED BY:

OSCAR R. DUMA, JR., EPS-II
(Name, Designation and Signature)

RECOMMENDING APPROVAL:

GERLIE M. ILAGAN
(ASDS In-Charge)

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph

Comments: **Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)**

Cell No: **09175824629**



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"



Page 2 of 2

APPROVED BY:


MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

REMARKS (IF ANY):

N/A

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph
Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 1 of 2



AUTHORITY TO TRAVEL

(within Division and CALABARZON – for SDO Personnel use)

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

MERTHEL M. EVARDOME	Schools Division Superintendent
GERLIE M. ILAGAN	Asst. Schools Division Superintendent
NADINE C. CELINDRO	Asst. Schools Division Superintendent
JUAN ARAOJO JR.	Asst. Schools Division Superintendent
ELIZABETH M. DE VILLA	SGOD Chief
JUANITO A. MERLE	SEPS for PAR
MARBIN JERAMIL D. FRAGATA	Planning Officer III
WALTER F. GALAROSA	Education Program Supervisor
ANICIA P. LORICA	Education Program Supervisor
CARLA MARIE D. CARANDANG	EPS-II for HRTD
FERNANDO T. SEÑO	Education Program Supervisor
RAUL R. AGARAN	SEPS for SME
OSCAR R. DUMA, JR.	EPS-II for SME
REGINA V. MARINO	SEPS for HRTD
WILBERT FORTEZA	IT Officer

PURPOSE: First DMEPA for CY 2018

DESTINATION: Naimas Ilocos Baguet, Lucena City

PERIOD OF TRAVEL: May 22, 2018 (Batch 1- Day 2)

TRAVEL IS ON:

- ☒ Official Business
☐ Cash Advance
☐ Reimbursement
- ☐ Official Time
(NO EXPENSE to be incurred by the
Division Office/School)

ESTIMATED EXPENSE/S:

Registration Fee: N/A
Transportation:
Travel Allowance:
On Travel Time only
Full Allowance

TOTAL ESTIMATED EXPENSES:

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph
Comments: **Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)**
Cell No: **09175824629**



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talpan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 2 of 2



REQUESTED BY:

OSCAR R. DUMA, JR., EPS-II
(Name, Designation and Signature)

RECOMMENDING APPROVAL:

GERLIE M. ILAGAN
(ASDS In-Charge)

APPROVED BY:

MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

REMARKS (IF ANY):

N/A

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph
Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 1 of 2



AUTHORITY TO TRAVEL

(within Division and CALABARZON – for SDO Personnel use)

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

MERTHEL M. EVARDOME
GERLIE M. ILAGAN
NADINE C. CELINDRO
JUAN ARAOJO JR.
ELIZABETH M. DE VILLA
JUANITO A. MERLE
MARBIN JERAMIL D. FRAGATA
ASUNCION C. ILAO
MARITA A. PIONILLA
LUZ A. ABUSMAS
JOAN ALEJAIDA R. MUHAY
ANGELINA B. CASTILLO
RAUL R. AGARAN
OSCAR R. DUMA, JR.
REGINA V. MARINO
WILBERT FORTEZA

Schools Division Superintendent
Asst. Schools Division Superintendent
Asst. Schools Division Superintendent
Asst. Schools Division Superintendent
SGOD Chief
SEPS for PAR
Planning Officer III
Education Program Supervisor
Education Program Supervisor
Education Program Supervisor
Education Program Supervisor
Education Program Supervisor
SEPS for SME
EPS-II for SME
SEPS for HRTD
IT Officer

PURPOSE: First DMEPA for CY 2018

DESTINATION: Naimas Ilocos Bagnet, Lucena City

PERIOD OF TRAVEL: May 23, 2018 (Batch 2- Day 3)

TRAVEL IS ON:

1. ☒ Official Business
☐ Cash Advance
☐ Reimbursement

2. ☐ Official Time

(NO EXPENSE to be incurred by the
Division Office/School)

ESTIMATED EXPENSE/S:

Registration Fee: N/A

Transportation:

Travel Allowance:

On Travel Time only

Full Allowance

TOTAL ESTIMATED EXPENSES:

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 2 of 2



REQUESTED BY:

OSCAR R. DUMA, JR., EPS-II

(Name, Designation and Signature)

RECOMMENDING APPROVAL:

GERLIE M. ILAGAN

(ASDS In-Charge)

APPROVED BY:

MERTHEL M. EVARDOME, CESO VI

Schools Division Superintendent

REMARKS (IF ANY):

N/A

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 1 of 2



AUTHORITY TO TRAVEL

(within Division and CALABARZON – for SDO Personnel use)

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

MERTHEL M. EVARDOME
GERLIE M. ILAGAN
NADINE C. CELINDRO
JUAN ARAOJO JR.
ELIZABETH M. DE VILLA
JUANITO A. MERLE
MARBIN JERAMIL D. FRAGATA
ANGELINA B. CASTILLO
WALTER F. GALAROSA
JOAN ALEJAIDA R. MUHAY
RAUL R. AGARAN
OSCAR R. DUMA, JR.
REGINA V. MARINO
WILBERT FORTEZA

Schools Division Superintendent
Asst. Schools Division Superintendent
Asst. Schools Division Superintendent
Asst. Schools Division Superintendent
SGOD Chief
SEPS for PAR
Planning Officer III
Education Program Supervisor
Education Program Supervisor
Education Program Supervisor
SEPS for SME
EPS-II for SME
SEPS for HRTD
IT Officer

PURPOSE: First DMEPA for CY 2018

DESTINATION: Naimas Ilocos Bagnet, Lucena City

PERIOD OF TRAVEL: May 24, 2018 (Batch 2- Day 4)

TRAVEL IS ON:

1. ☒ Official Business
☐ Cash Advance
☐ Reimbursement
2. ☐ Official Time
(NO EXPENSE to be incurred by the
Division Office/School)

ESTIMATED EXPENSE/S:

Registration Fee: N/A
Transportation:
Travel Allowance:
On Travel Time only
Full Allowance

TOTAL ESTIMATED EXPENSES:

REQUESTED BY:

OSCAR R. DUMA, JR., EPS-II
(Name, Designation and Signature)

RECOMMENDING APPROVAL:

GERLIE M. ILAGAN
(ASDS In-Charge)

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph
Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 2 of 2



APPROVED BY:


MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

REMARKS (IF ANY):

N/A

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph
Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 1 of 2



AUTHORITY TO TRAVEL

(within Division and CALABARZON – for SDO Personnel use)

NAME OF OFFICIAL/ EMPLOYEE AND DESIGNATION:

MERTHEL M. EVARDOME
GERLIE M. ILAGAN
NADINE C. CELINDRO
JUAN ARAOJO JR.
ELIZABETH M. DE VILLA
JUANITO A. MERLE
MARBIN JERAMIL D. FRAGATA
RAUL R. AGARAN
OSCAR R. DUMA, JR.
REGINA V. MARINO
WILBERT FORTEZA

Schools Division Superintendent
Asst. Schools Division Superintendent
Asst. Schools Division Superintendent
Asst. Schools Division Superintendent
SGOD Chief
SEPS for PAR
Planning Officer III
SEPS for SME
EPS-II for SME
SEPS for HRTD
IT Officer

PURPOSE: First DMEPA for CY 2018

DESTINATION: Naimas Ilocos Bagnet, Lucena City

PERIOD OF TRAVEL: May 25, 2018 (Day 5)

TRAVEL IS ON:

1. ☒ Official Business
☐ Cash Advance
☐ Reimbursement
2. ☐ Official Time
(NO EXPENSE to be incurred by the
Division Office/School)

ESTIMATED EXPENSE/S:

Registration Fee: N/A
Transportation:
Travel Allowance:
On Travel Time only
Full Allowance

TOTAL ESTIMATED EXPENSES:

REQUESTED BY:

OSCAR R. DUMA, JR., EPS-II
(Name, Designation and Signature)

RECOMMENDING APPROVAL:

GERLIE M. ILAGAN
(ASDS In-Charge)

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph
Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.



DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Cell # 09175824627 or at www.depedquezon.com.ph
"Creating Possibilities, Inspiring Innovations"

Page 2 of 2



APPROVED BY:


MERTHEL M. EVARDOME, CESO VI
Schools Division Superintendent

REMARKS (IF ANY):

N/A

DEPEDQUEZON-TM-SDS-04-008-000

Email address: quezon@deped.gov.ph

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)
Cell No: 09175824629



This document is a property of SCHOOLS DIVISION OFFICE - QUEZON PROVINCE and the contents are treated confidential. Therefore, unauthorized reproduction is strictly prohibited unless otherwise permitted by the Schools Division Superintendent.